

## COOKHILL PARISH COUNCIL

### **The Minutes of Cookhill Parish Council Meeting Held on Tuesday 14<sup>th</sup> July 2015 at 7.30pm Cookhill Village Hall.**

**Present:** Councillors R. Pinfield (Chairman), M. Churchill, T. Bennett, and V. Gupta

**In attendance:** District Councillor Steel  
County Councillor Holt  
Ian Connelly, Safer Roads Partnership for West Mercia Police  
One member of the public  
Clerk Kerry Johnson

The Chairman asked the members of the public if there were any items that they were concerned with on the agenda and if they wished to comment before the meeting officially opened.

**15.105 Apologies received and accepted from** District Cllr Steel, Police Representative

**15.106 Declarations of interest**

- a) Register of Interests. Councillors were reminded of the need to update their Register of Interests.
- b) Disclosable Pecuniary Interests.
- c) Other Disclosable Interests: None disclosed

**15.107 Minutes:** The minutes of the Meeting of the Parish Council on 9/6/15 were approved.

**15.108 Safer Roads Partnership.** Ian Connelly, Community Speed Watch Co-ordinator for West Mercia Police talked about the Community Speed Watch programme, where residents are trained to use hand held speed monitoring equipment to capture speeding vehicles and pass the data to the police for enforcement. Currently, Cookhill isn't eligible to participate in this programme as it is already considered an 'active enforcement location.' This means that Cookhill is recognised as a high speed area and is part of a police enforcement programme of regular speed enforcement activities at locations along the Ridgeway. As the police collect their own data for enforcement decisions, **it was decided** to make a formal request to the Safer Roads Partnership for a West Mercia Police data collection box on Edgioake Lane.

**15.109 Police & Neighbourhood Watch Reports:** There have been no significant crime incidents in the area over the last month. There are a few Neighbourhood Watch signs available – suggestions on where they can be installed are welcome. There are also some 30mph stickers for bins available.

**15.110 Planning Matters:** - members of the public were invited to speak on the applications notified to the Parish Council.

**i) The following applications were considered for comment:**

- a) W/14/01646/OU **Location:** Field SP0461, The Ridgeway, New End, Astwood Bank  
**Proposal:** Appeal against decision to refuse outline permission, with all matters reserved, for the demolition of existing buildings & provision of 12 dwellings, including 3 affordable dwellings. **Appeal Update:** The Hearing of this appeal will take place on 22/07/2015 at Wychavon District Council, Civic Centre, Queen Elizabeth Drive, Pershore, Worcs WR10 1PT. It will start at 10.00 a.m.

**ii) Reports from Wychavon Planning:**

- a) W/15//015058/PN **Location:** Land at 19a Oak Tree Lane, Cookhill. **Proposal:** Substitution of house types for plot 2 following grant of planning permission W/12/02048/PN. **Decision: Approved 9/6/15.**

**iii) Planning enforcement matters from Wychavon Planning – none.**

**15.111 Progress Reports**

**a) County Cllr Holt** gave an update on Worcestershire County Council news and confirmed he will follow up the report from Highways regarding the speeding issues on Edgioake Lane.

**b) District Councillor Steel** gave an update on Wychavon District Council news including the 3 Localism advisory panels dealing with funding, rural communities, and urban regeneration. Applications are invited from enthusiastic members to work alongside councillors and contribute to the local community. For more information go to: <http://www.wychavon.gov.uk/localism>.

**c) District Councillor Wilkinson** no report.

**d) Chairman Cllr Pinfield** nothing to report

**e) The Clerk** reported on ongoing tasks, including defibrillator training at the Village Fete on 29<sup>th</sup> August 2015. The Clerk had hoped to encourage residents to get informal instruction at the fete as there had been very little interest in a formal training session. The Parish Council has been advised by the Village Hall fete co-ordinator that the fete is not the best place for specific training. It was decided to arrange an evening session in September or October and promote it at the fete.

**f) Parish Path Warden report on behalf of Barry Menheneott:** The footpath running between Broadacres on the Ridgeway and CK-517 has been trimmed and the PPW has been asked to repair the sign on the gate. The section of CK-533 leading to its junction with CK-536 & CK-531 needs to be surveyed during wet weather to assess the increased flooding.

**g) Cookhill Village Hall Report:** no report

**h) Lengthsman Scheme:** The Lengthsman is about to start painting the bus stop and treat 2 of the older noticeboards with wood stain.

**i) Playing Fields:** The site is being monitored as there has been signs that there are moles on site. Also see minute 15.114 below.

**i) Affordable Housing – Ridgeway Meadows** The water pipe needs to be checked to see if it has been fixed. The clerk is liaising with Rooftop Housing about the overdue payment of lease money. Rooftop Housing has arranged an event at Ridgeway Meadows on Thursday 16<sup>th</sup> July 2015 to celebrate the completion of the project. Cllr Pinfield will give a short speech.

**15.112 To discuss** progress on speed management plans on Edgioake Lane and VAS update. Further action will considered after the report from Highways has been received.

**15.113 To consider co-option** plans to fill the 2 vacancies on the Parish Council. The closing date for applications has been set as 28<sup>th</sup> August 2015.

**15.114. To consider** plans for new equipment at the playing field. It was decided to remove the existing wooden logs and balance apparatus and seek the advice of RoSPA on the best placement of the new equipment. Councillors also agreed that the new equipment to be

installed will be a goal wall; and adult exercise equipment – a health walker, cross stepper, and chest/arm workout combination unit. Quotes to be considered at the next meeting.

**15.115. To consider** an invitation from Cookhill Baptist Church for the Parish Council to lay a wreath at the Remembrance Service on 8<sup>th</sup> November 2015 at 10.30am. Andrew Klusaitis, the poppy appeal co-ordinator will donate a wreath for Cllr Pinfield to lay at the service.

**15.116. To consider** the quote for £120.00 to cut the playing field hedge to the required 1m height. **It was resolved** to accept the quote and to agree to another cut in October.

**15.117. To consider** the quote for £403.20 (£48.00 per bench plus VAT) to power clean 7 benches and apply algaecide. **It was resolved** to accept the quote.

**15.118. To consider** the revised Financial Regulations and an update on the revised Standing Orders. This item was deferred to the next meeting.

**15.119 To consider the external auditor's report and approve the fee of £200.** Grant Thornton's report with 'other matters' comment about the timing of the internal audit was reported to the Council. **It was resolved** to approve the fee of £200. A copy of the report is available at <http://www.cookhillparishcouncil.com/finance>.

**15.120 To receive** the statement of financial affairs and authorise payments. .

- a) The monthly statement and bank reconciliation showing the available funds, the income and expenditure comparison to the budget was approved.
- b) Cheques for payment were reported, authorised and approved by the Council

**15.103 To receive information and items for next agenda**

Councillors are requested to use this as an opportunity to report minor matters of information not included elsewhere on the Agenda and to raise items for future agendas. Councillors are respectfully reminded that this is not a time for debate or decision-making.

- Deferred items carried over from last meeting - re-siting of Gilbert-Scott telephone box, flooding map.
- Items for the next Agenda include – Finance Regulations, new equipment for the playing field, pot holes.

**15.104 The date of the next Parish Council meeting was confirmed:**

- a. **Parish Council Meeting** is Tuesday 11<sup>th</sup> August 2015 at 7.30pm

This meeting closed at 21.40hrs

**Signed Chairman**

**Dated**