

# COOKHILL PARISH COUNCIL

## Minutes of Cookhill Parish Land meeting held on Tuesday 15<sup>th</sup> September 2015 at 7pm at Cookhill Village Hall.

**Present:** Councillors R Pinfield (Chairman), Cllr M Churchill, Cllr Sumner

**In Attendance:** Chairman of the Allotment Association  
Vice-Chairman of the Allotment Association  
Two members of the public  
Clerk Kerry Johnson

The Chairman asked the members of the public if there were any items that they were concerned with on the agenda and if they wished to comment before the meeting officially opened but he would also close the meeting for public discussion if necessary.

**L15.025 Apologies.** Cllr V Gupta, Cllr T Bennett,

### **L15.026 Declaration of Interest**

- a) Register of Interests. Members were reminded of the need to update their Register entry.
- b) Disclosable Pecuniary Interests:
- c) Other Disclosable Interests: Cllr Churchill expressed an interest in all matters relating to allotments as her husband is a plot holder.

### **L15.027 General matters relating to Cookhill Parish Council Allotments**

- a) **Report from Clerk:** All invoices for the 2015 field rental have been sent out. The water pipe at the rear of Ridgeway Meadows has been fixed and the work assessed by the contractor, but the requested written confirmation has not been received. This should be written confirmation to say the pipe has been buried to 1 metre. The water bill sent by Severn Trent is an estimated bill and, based on the final metre reading done by the Chairman of the Allotment Association, is for more units than has been used. The bill will be paid and the account in credit for the final bill of the year.
- b) **Report from Allotment Association Chairman:**
  - i) The lottery funding process is now complete. The final report has been accepted as satisfactory.
  - ii) One long term tenant has given notice on his plot. This leaves 2 plots available for rent to be advertised in January/February 2016 editions of the What's On, with a smaller mention beforehand.
  - iii) Ongoing composting on the allotments has been successful so there is no need to hire a skip or shredder. The issue will be re-considered next year.
  - iv) The fire extinguishers have been installed and 2 of the 3 signs.
  - v) The Allotment Association AGM is on 28 September 2015 from 5pm at the Why Not Pub.

**L15.028 To consider** the purchase of a hedge-trimmer. **It was resolved** to agree to purchase a hedge trimmer for use at the allotments and its related areas of access for £539 (£449.17 & £89.83 VAT).

**L15.029 To consider** the purchase and installation of a gate at the bottom of plot 22 for allotment tenants to access to the area used for burning large allotment waste that cannot be composed, without crossing another tenant's plot. Estimated cost £200. **It was resolved** to accept the quote minus cost of a gate, as a spare 10ft gate can be re-used.

**L15.030 To consider** if new tenants will be charged rent if they take over an allotment during the winter. **It was resolved** to agree that new tenants will start to pay rent from April 2016.

**L15.031 To consider** the quote of £76.00 (£56.00 hedge trim and £20.00 disposal of the brush) for trimming the hedges on the track leading to the fields, next to Ridgeway Meadows. **It was resolved** to accept the quote.

**L15.032 To consider** repairing or replacing the dog waste bin at the junction of footpaths CK-515 and CK-516 at the allotments. An officer from Wychavon District Council is going to inspect the bin to see if the lid only needs replacing. Update at the next meeting.

**L15.033 General Matters relating to Cookhill Parish Council Fields.**

- a) **To consider** the line and surfacing of a new permissive footpath running parallel the boundary fence of Ridgeway Meadows from the kissing gate to public footpath CK-502. **It was resolved** to agree to a permissive footpath, which will be waymarked with 'permissive footpath' at the kissing gate and at its junction with footpath CK-502. A permissive footpath can be removed at the discretion of the Parish Council. The Parish Council has no intention of dedicating this permissive route as a public right of way.

**L15.034 DATE OF NEXT MEETING**

The next site inspection will take place on Sunday 10<sup>th</sup> January 2016 and the next Land Meeting will take place on Tuesday 12<sup>th</sup> January 2016

The meeting closed at 19.45

**Signed Chairman**

**Dated**

DRAFT