

COOKHILL PARISH COUNCIL

The Minutes of the Annual Meeting of the Council held on Tuesday 13th May 2014 at Cookhill Village Hall.

PRESENT: Councillors R. Pinfield, (Retiring Chairman), A Field, (Retiring Vice-Chairman) J Roberts, M Churchill and T Bennett

IN ATTENDANCE: County Cllr Clive Holt, District Cll Audrey Steel, and Clerk Mrs. M.Shephard.
No members of the public were present.

The Chairman asked the members of the public if there were any items that they were concerned with on the agenda and if they wished to comment **before the meeting officially opened.**

14.059 ELECTION OF CHAIRMAN

Cllr Pinfield was re-elected as Chairman and signed the Chairman's Declaration of Office.

14.060 APOLOGIES

Cllr Gupta (Accepted)

14.061 ELECTION OF VICE CHAIRMAN

Cllr Field was elected as Vice-Chairman.

14.062 DECLARATIONS OF INTEREST

- a. Register of Interests. Councillors were reminded of the need to update their Register of Interests.
- b. Disclosable Pecuniary Interests. None disclosed
- c. Other Disclosable Interests: None disclosed

14.063 TO MAKE THE FOLLOWING APPOINTMENTS

- a) Cookhill Village Hall Representative – Cllr Field

14.064 ELECTION OF REPRESENTATIVES FOR STATUTORY COMMITTEES AND OTHER GROUPS

- a) Trustee to Parochial Charities – Eileen Payne

14.065 APPROVE DATES OF COUNCIL MEETINGS FOR 2014/2015

The dates were discussed and approved.

14.066 APPROVE THE MINUTES OF THE COOKHILL PARISH ANNUAL MEETING OF 15th APRIL 2014

The minutes of the meeting were approved

14.067 APPROVE THE MINUTES OF THE COOKHILL PARISH COUNCIL MEETING OF 15th APRIL 2014

The minutes of the meeting were approved.

14.068 POLICE MATTERS

Not present.

14.069 PLANNING MATTERS

Reports from Wychavon Planning Services:-

- i) W/14/00501/PP – The Malthouse 46 Evesham Road Cookhill B49 5LJ – Additional first floor storey to existing side extension and replacement front porch. **APPROVED**
- ii) W/14/00460/PP – Evergreen 170 The Ridgeway New End Astwood Bank B96 6NJ – Erection of building for use as double garage, games and sun room for use in connection with the property known as Evergreen. **REFUSED**

14.070 PROGRESS REPORTS

a) **County Cllr Holt**

Cllr Holt presented an update from County Council

b) **District Cllr Steel**

Cllr Steel presented an update from District Council

c) **District Cllr Lee**

Not present

d) **Chairman Cllr Pinfield**

The Chairman expressed the Council's thanks to Councillor Field for organizing the recent successful litter pick in the Parish.

e) **Clerk**

i) The Clerk gave a report on the recent Rural Communities event. There will be 2 Community folders available and enquiries will be made to see if one can be kept in St Paul's Church and the other in the Village Hall.

f) **Parish Paths Warden – Barry Menheneott**

Nothing to report

g) **Cook hill Village Hall- Cllr Field**

Cllr Field presented an update from the Village Hall

h) **Lengthsman Scheme**

The Lengthsman's ongoing schedule was discussed. The Clerk was instructed to thank Mr. Lee for his help in disposing of the grass cuttings from the playing fields.

i) **Affordable Housing Group**

Rooftop Housing are to prepare a leaflet to be circulated with the Cookhill edition of What's On to advise residents interested in the housing scheme that they must be registered on the Homes Choice Plus register. It is anticipated that an event will be held in September to promote the scheme. Possible names for the development were discussed and it was decided that Ridgeway Meadows was the preferred choice.

14.071 TO CONSIDER WAYS OF UTILISING FUNDING FROM THE NEW HOMES BONUS.

It was unanimously decided to request funding from the New Homes Bonus to purchase a projector for use by the Parish Council and also other clubs and groups using the Village Hall.

Cllr Steel will make further enquiries.

14.072 TO CONSIDER PURCHASING A NEW OFFICE COMPUTER

This was unanimously agreed and the Chairman will make further enquiries. The Clerk was instructed to enquire if the Baptist Church youth club could utilize the old laptop.

14.073 TO CONSIDER THE PURCHASE OF 3 PICNIC TABLES FOR THE PLAYING FIELDS.

This was unanimously agreed.

14.074 TO CONSIDER PURCHASE OF EQUIPMENT FOR PLAYING FIELDS

It was unanimously agreed to purchase an outdoor table tennis table and a double cradle swing. The Clerk was instructed to obtain further details of a bird's nest type swing.

14.075 TO CONSIDER A QUOTATION FROM CONSULTANT SOLUTIONS FOR PREPARING A PARISH SURVEY.

It was decided not to proceed at this time.

14.076 TO APPROVE THE FOLLOWING

- a) Statement of accounts for 2013/2014
- b) Annual Governance Statement 2013/2014
- c) Receipts and payments accounts for 2013/2014.
- d) End of financial year Bank Reconciliation.

All the above were approved and signed by the Chairman

14.077 PRESENTATION OF INTERNAL AUDITOR'S REPORT AND REVIEW OF INTERNAL AUDIT CONTROLS.

Both the above were presented to the Council for their consideration.

14.078 COUNCILLORS REPORTS AND ITEMS FOR NEXT AGENDA

14.079 STATEMENT OF FINANCIAL AFFAIRS AND AUTHORIZATION OF PAYMENTS

The monthly statement of financial affairs and the presented payments were authorized and approved by the Council.

14.080 DATE OF NEXT MEETING

The next Parish Council Land Meeting will take place at 7.00 on Tuesday June 10th to be followed by the Parish Council meeting at 7.30

The Meeting closed at 22.00

Signed Chairman

Dated