

COOKHILL PARISH COUNCIL

The Minutes of Cookhill Parish Council Meeting Held on Tuesday 10 November 2015 at 7.30pm Cookhill Village Hall.

Present: Councillors R. Pinfield (Chairman), Cllr A. Sumner (Vice-Chairman), Cllr T. Bennett, Cllr V. Gupta, Cllr P. Davis, Cllr P. Stephens

In attendance: District Councillor Steel
Clerk Kerry Johnson
12 Members of the public

The Chairman asked the members of the public if there were any items that they were concerned with on the agenda and if they wished to comment before the meeting officially opened.

15.169 Apologies received and accepted from Police Representative, County Councillor Holt, District Councillor Wilkinson

15.170 Declarations of interest

- a) Register of Interests. Councillors were reminded of the need to update their Register of Interests.
- b) Disclosable Pecuniary Interests: Councillor Davis declared an interest in minute 15.175(e) as Director of SE Davis & Sons Ltd.
- c) Other Disclosable Interests.

15.171 Superfast Broadband – Representative from Superfast Broadband gave an update on the Superfast Worcestershire Programme in general and for Cookhill, and answered questions. More information and useful links can be found at www.cookhillparishcouncil.com/broadband.

15.172 Minutes: The minutes of the Meeting of the Council on 13/10/15 were approved.

15.173. Police and Neighbourhood Watch Reports: Cllr Bennett gave an update on police incidents in the area.

15.174 Planning Matters: - members of the public were invited to speak on the applications notified to the Parish Council.

i) The following applications were considered for comment:

- a) W/15/02552/PP **Location:** Eastlee, 42 The Ridgeway, Astwood Bank, B96 6LT. **Proposal:** Extensions to dwelling including dormer windows to front and attached garage. **Comment:** Recommend Approval letter sent to meet the consultation date.
- b) W/15/02389/PN **Location:** Cladswell Hall Farm, Cladswell Lane, Cookhill, B49 5JT. **Proposal:** Installation of steel vertical cladding and blockwork to sides, 6 no. steel roller shutter doors to front of building. **Comment:** Recommend Approval with conditions letter sent to meet the consultation date.
- c) W/15/02562/CU **Location:** Cladswell Hall Farm, Cladswell Lane, Cookhill, B49 5JT. **Proposal:** Proposed conversion of steel portal framed building (part of building no. 5) to business use (B1). **Comment:** No comment.

ii) Reports from Wychavon Planning:

- a. W/15/02398/PN **Location:** Westall Park Burial Ground, Holberrow Green, B96 6JY. **Proposal:** Amendment to office design as previous approved scheme W14/02184/PN. **Decision:** Approved 4/11/15.

iii) Planning enforcement matters from Wychavon Planning – none.

15.175 Progress Reports:

a) **County Cllr Holt** – no update.

b) **District Councillor Steel** gave an update on Wychavon District Council news including plans to reduce the senior management team during 2016

c) **District Councillor Wilkinson** no update.

d) **Chairman Cllr Pinfield** has received requests for a dog waste bin on Chamberlain Lane. Costs are in the region of £400. The item is to be considered at the next meeting. A letter is to be sent to the Village Hall Management Committee to seek its views on the addition of play equipment or adult exercise equipment on the Village Hall grounds. Thank you to Andrew Klusaitis, Poppy Appeal Co-ordinator for providing the wreath, which Cllr Pinfield laid at the Cookhill Baptist Church Remembrance Service.

e) **The Clerk** gave an update on ongoing tasks including an update on the new legal rules for providing employee Pensions. Further to minute 15.031 (Feb 2015) and after considering quotes, **it was resolved** to purchase grit salt for the gritter from SE Davis & Son Ltd for £70.00 per tonne (excluding VAT). The salt grit will be loaded by machinery and weighed on the weighbridge. Only the exact amount used will be charged for, reducing the need to hold and store surplus stock. Cllr Davis will update his Register of Interests Form to record the contract.

f) **Parish Path Warden report on behalf of Barry Menheneott:** ongoing footpath issues were discussed.

g) **Cookhill Village Hall Report:** Cllr Sumner reported that £200 was raised during the 'Skittles with a Bang' evening. Future events include a Skittles evening (5th Dec); a *free* Mulled Wine evening (18 Dec) and a New Years' Eve Barn Dance — Tickets are available for £25 per head from Anne Sumner on 07891 732888, or Eileen Payne on 07511 819658.

h) **Lengthsman Scheme:** the work of the lengthsman was discussed.

i) **Playing Fields:** See minute 15.177.

j) **Affordable Housing – Ridgeway Meadows** the sales of the 3 remaining properties are still in progress.

15.176 To discuss progress on speed management plans on Edgioake Lane and VAS update. Deferred to the next meeting.

15.177 To consider quotes for new equipment at the playing field, including revised quote (with additional equipment) from Fresh Air Fitness for £8,181.13 (£6,817.61 + £1,363.52 VAT). It was resolved to accept the revised quote from Fresh Air Fitness. A working group meeting has been arranged to finalise the plan and select equipment for the play area.

15.178 To consider the cost of installing the defibrillator at the Nevill Arms pub (up to £350.00 including VAT). **It was resolved** to approve the cost of installation.

15.179 To consider the cost of turning the VAS in the 30mph limit on The Ridgeway (up to £75.00 including VAT). **It was resolved** to approve the cost of turning the VAS.

15.180 To consider running a weekly Internet Café at the Village Hall between the blocks of Computer Club training and to discuss plans for the ongoing provision of the Computer Club. **It was resolved** to hold 3 blocks of training in 2016 and continue weekly internet café sessions for residents to bring along their laptops to the Village Hall on Wednesday mornings 10am-12noon up to and including 23 December 2015. Dates for the internet café and training sessions in 2016 will be posted on the website and noticeboards in

January 2016. Anyone interested in the next Computer Club training should contact the Clerk.

15.181 To discuss investing the capital funds raised from the lease of the land at Ridgeway Meadows. Possible investment ideas will be looked at as part of the budget planning for the 2016/17 financial year.

15.182 To report the cost of repair of the dog waste bin at the junction of footpaths CK-515 and CK-516 at the allotments. The cost for repairing the lid on the bin is £43.20 (£36.00+ £7.20 VAT). **It was resolved** to accept the repair cost.

15.183 To receive the statement of financial affairs and authorise payments. .

- a) The monthly statement and bank reconciliation showing the available funds, the income and expenditure comparison to the budget was approved.
- b) Cheques for payment were reported, authorised and approved by the Council
- c) **Budget.** Preliminary planning for the 2016-17 budget and precept to be set in January 2016. An Extraordinary Meeting will be held in December 2015 for budget and precept planning.

15.184 To receive information and items for next agenda

Councillors are requested to use this as an opportunity to report minor matters of information not included elsewhere on the Agenda and to raise items for future agendas. Councillors are respectfully reminded that this is not a time for debate or decision-making.

- Deferred items carried over from last meeting - re-siting of Gilbert-Scott telephone box, flooding map. Items for the next Agenda include –new equipment for the playing field, investing capital funds, VAS on Edgioake Lane, a dog waste bin for Chamberlain Lane.

15.185 The date of the next Parish Council meeting was confirmed:

- Parish Council Meeting on Tuesday 8 December 2015 at 7.30pm

This meeting closed at 22:00hrs

Signed Chairman

Dated