

COOKHILL PARISH COUNCIL

The Minutes of Cookhill Parish Council Meeting Held on Tuesday 9 February 2016 at 7.30pm Cookhill Village Hall.

Present: Councillors R. Pinfield (Chairman), Cllr A. Sumner (Vice-Chairman), Cllr Churchill, Cllr T. Bennett, Cllr P. Stephens, Cllr P. Davis

In attendance: District Councillor A. Steel, District Councillor D. Wilkinson
Clerk Kerry Johnson
10 members of the public

The Chairman asked the members of the public if there were any items that they were concerned with on the agenda and if they wished to comment before the meeting officially opened.

16.013 Apologies received and accepted from County Councillor C. Holt, Police Representative, Cllr V. Gupta

16.014 Declarations of interest

- a) Register of Interests. Councillors were reminded of the need to update their Register of Interests.
- b) Disclosable Pecuniary Interests. Cllr Sumner declared an interest in Minute 16.019 regarding the swings at Cookhill Village Hall.
- c) Other Disclosable Interests.

16.015 Minutes: The minutes of the Meeting of the Council on 12/01/16 were approved.

16.016 Police & Neighbourhood Watch Reports: Details of incidents in the parish were reported including 2 vehicle thefts and a burglary. Edgioake Lane is icy where a drain is blocked and the water is freezing in the road as it is unable to drain away.

16.017 Planning Matters: - members of the public were invited to speak on the applications notified to the Parish Council.

i) The following applications were considered for comment:

- a) W/16/00121/PP **Location:** Sunridge, 38 The Ridgeway, Astwood Bank, B96 6LT. **Proposal:** 2 bedroom first floor extension over garage with front ground floor carport. **Comment:** Recommend Approval.

ii) Reports from Wychavon Planning:

- a) W/15/02719/PP **Location:** Little Cladswell Farm, Lower Cladswell Lane, Cookhill, B49 5JZ. **Proposal:** Remove attached side garage, construct two storey side extension, sitting room, bedroom and en-suite. **Decision:** Approved 13/1/16.
- b) W/15/02812/PN **Location:** Land off Dogbut Lane, Inkberrow, B96 6LD. **Proposal:** (Part Retrospective) Erection of general purpose agricultural barn for feed, hay and straw storage, machinery workshop and lambing area. Construction of agricultural access track. **Decision:** Approved 28/1/16.

iii) Planning enforcement matters from Wychavon Planning – none.

16.018 Progress reports for information.

- a) **County Councillor Clive Holt** – no update.
- b) **District Councillor Audrey Steel** gave an update on Wychavon District Council's (WDC) news that the South Worcestershire Development Plan has been passed and is now the cornerstone of planning police until 2030. The review process will commence in 2020.

c) **District Councillor David Wilkinson** – gave an update on Wychavon District Council’s news including details of the superfast broadband project and the Rural Communities door-knock that is to be carried out in the parish on 23 March 2016.

d) **Chairman – Cllr Pinfield** – no update.

e) **Clerk** – the Clerk gave an update on the progress of ongoing work and gave details that the computer course is fully booked with 11 attendees. Also the Village Hall is setting up a committee made up of representatives from local groups to arrange an event to celebrate the Queen’s 90th Birthday. Cllr Stephens volunteered to attend the committee meetings on behalf of the council. The Clerk has received a further complaint about dog fouling on the footpaths and a request for a dog waste bin on Edgioake Lane.

f) **Parish Paths Warden** - an advert to recruit a new PPW is on the Parish Council’s website and noticeboards. Anyone interested in helping to keep the parish’s public rights of way network open and useable should contact the Clerk, or call Cllr Pinfield on 07971177373.

g) **Cookhill Village Hall – Cllr Sumner**. The Quiz night has been rearranged for 12 March 2016 and the AGM will be held at the end of April. Contact Eileen Payne on 07511 819658 or Anne Sumner on 07891 732888 for further details.

h) **Lengthsman Scheme** – the Lengthsman has been cleaning drains and headwalls due to the heavy rainfall, as requested by Worcestershire County Council.

i) **Playing fields** – no update.

j) **Affordable Housing** – all houses are now occupied.

16.019 To discuss the installation of a swing set at Cookhill Village Hall. **It was resolved** to proceed with the purchase if the Village Hall Committee will take on the ownership of the swings, and the maintenance and insurance liability.

16.020 To consider the quote of £120 for mowing the grass at the allotments; also consider plans for cutting hedges at the allotments. **It was resolved** to approve the quote of £120 for mowing the grass in the allotments, and to approve 2 cuts to the hedge on the access track, between the White House and Ridgeway Meadows, leading up to the allotment site at £50.00 per cut. Further details regarding the hedge cutting within the allotment site is required for the next meeting.

16.021 To consider the grant requests from the following applicants:

- a) £150 for Cookhill Baptist Church’s arts and crafts activities for the Youth Club. Further information is required for the next meeting.
- b) £1100 for Cookhill Cricket Club for a variety of equipment – breakdown of equipment provided to Councillors. **It was resolved** to approve to award a grant of £425 and would like to receive updates on the club’s progress.

16.022 FINANCE: To receive the statement of financial affairs and authorise payments.

- a) The monthly statement and bank reconciliation showing the available funds, the income and expenditure comparison to the budget was approved.
- b) Cheques for payment were reported, authorised and approved by the Council.

16.023 To receive information and items for next agenda

Councillors are requested to use this as an opportunity to report minor matters of information not included elsewhere on the Agenda and to raise items for future agendas. Councillors are respectfully reminded that this is not a time for debate or decision-making.

- Deferred items carried over from last meeting - re-siting of Gilbert-Scott telephone box, flooding map, VAS on Edgioake Lane. Items for the next Agenda include dog waste bins, grant request and hedge cutting at the allotments,

16.024 The date of the next Parish Council meeting was confirmed:

- Parish Council Meeting on Tuesday 8 March 2016 at 7.30pm

16.025 To consider excluding the public and press from the meeting under Section 1(2) of the Public Bodies (Administration of Meetings) Act 1960 because of the confidential nature of the business to be transacted, namely recruiting a new Parish Clerk. **It was resolved to exclude the public** so application forms could be circulated to Councillors and interview dates scheduled.

This meeting closed at 21.40hrs

Signed Chairman

Dated