

## COOKHILL PARISH COUNCIL

### **The Minutes of Cookhill Parish Council Meeting Held on Tuesday 12<sup>th</sup> April 2016 at 7:30pm Cookhill Village.**

**Present:** Councillors R. Pinfield (Chairman), Cllr A. Sumner (Vice-Chairman), Cllr M Churchill, Cllr P. Stephens, Cllr P. Davis, Cllr V. Gupta

**In attendance:** District Councillor A. Steel,  
County Councillor C. Holt  
Clerk Kate Brazier

The Chairman asked the members of the public if there were any items that they were concerned with on the agenda and if they wished to comment before the meeting officially opened.

**16.046 Apologies received and accepted from:** Cllr T. Bennett, Police Representative Tony Carter, District Cllr David Wilkinson

**16.047 Declarations of interest**

- a) Register of Interests. Councillors were reminded of the need to update their Register of Interests.
- b) Disclosable Pecuniary Interests.
- c) Other Disclosable Interests.

**16.048 Minutes:** The minutes of the Meeting of the Council on 8/03/16 were approved & signed.

**16.049 Police & Neighbourhood Watch Reports:** Details of incidents in the parish were reported including an accident involving a parishioner in Astwood Bank. Cllr Sumner reported that two men had been reported to the Police after acting suspiciously in Church Lane. Cllr Churchill also reported a man hanging around by her car, he appeared to be looking for the keys to the vehicle. **Parishioners are advised to report any suspicious behaviour to the Police so that details can be kept on file.**

**16.050 Planning Matters:** - members of the public were invited to speak on the applications notified to the Parish Council.

**i) The following applications were considered for comment:**

- a) W/15/02611/**PP Location:** Cookhill Priory, 66 Evesham Road, Cookhill, Alcester, B49 5LN  
**Proposal:** Lawful Development Certificate (existing) for replacement dwelling commenced but not completed under planning permission (W/06/0142/PN)  
**Comment:** The Council agreed that the current application relies heavily on a previously granted permission from 2007. Councillors felt that the application was originally passed to provide additional living accommodation for the Priory, but since then the Priory has been sold to new owners. The land the application applies to is now separately owned and, therefore, the application is no longer valid. The area is also within Green Belt and not within an established development area. The Parish Council recommended that the application be **refused**.
- b) W/15/02611/**PP Location:** 25, The Ridgeway, Astwood Bank, Redditch B96 6LS  
**Proposal:** Erection of a 2 storey detached single dwelling and alteration to access.  
**Comment:** Cllr Sumner commented that there had been two previous planning applications for the property. Cllrs recommended the application be **approved** providing the plans remained as the previous approved application.

**ii) Reports from Wychavon Planning:**

- c) W/15/02611/**PP Location:** Dogbut Farm, Dogbut Lane, Astwood Bank, B96 6LD.  
**Proposal:** Two storey side and rear extensions.  
**Decision:** Refused 12<sup>th</sup> April 2016

**iii) Planning enforcement matters from Wychavon Planning – none.**

#### **16.051 Progress reports for information.**

- a) **County Councillor Clive Holt** – Cllr Holt advised the Council that the new Highways 'Driving Home' Scheme had been approved in the budget with £12 million assigned to improve roads. It was reported that several roads in the Parish, namely Wood Lane, would be included with work due to be carried out this financial year. Cllr Holt also advised that he will not be standing for re-election in 2017.
- b) **District Councillor Audrey Steel** – Cllr Steel advised the Council that when the adult exercise equipment is installed it would be advisable to record how well it is used over a 12 month period. She also reported that she and Cllr Wilkinson would be holding a Ward Walk on Friday 22<sup>nd</sup> April at 10:30 leaving from outside the newly refurbished shop in Inkberrow. Cllr Steel also reminded Councillors about the Neighbourhood Plan presentation scheduled for 20<sup>th</sup> April during Inkberrow PC meeting, in the Pavillion at 7:30pm.
- c) **District Councillor David Wilkinson** – no update
- d) **Chairman – Cllr Pinfield** – Cllr Pinfield said that he would like more information on the Crime Commissioner's Election. Information on the candidates seems sparse. The Chairman also wished to convey his thanks to Kerry Johnson for her services to the Parish Council as Clerk and it was proposed that a gift be purchased. Pending Update.
- e) **Clerk** – the clerk gave an updated report on the following items;  
The final defibrillator has now been installed at The Nevill Arms. The oil leak was discussed with Councillors reporting a number of ongoing issues. It was suggested that residents be vigilant and to keep their insurance up to date. The Playing Field Grant Application has now been approved and the adult exercise equipment ordered for delivery.
- f) **Parish Paths Warden** – The post will re-advertised in the What's On magazine this month. No interest so far. Cllr Davis advised that any interested parties be briefed on what is involved in the role.
- g) **Cookhill Village Hall – Cllr Sumner.**
- The VH will be holding a Skittles and Mini Quiz evening
  - Fish & Chip Supper with Race Night – 9<sup>th</sup> April
  - AGM with cheese & wine – 26<sup>th</sup> April at 7pm
- h) **Lengthsman Scheme** – The Lengthsman reported various problems with roots blocking pipes and a drain broken. A problem with drainage was reported outside Highfield. To be reported.
- i) **Playing Field Update** – Limebridge have reported one grass cut at the playing field.
- j) **Affordable Housing** – 12 month check on housing complete. All of the houses are now occupied. Cllr Stephens said that the remaining building materials had finally been removed. There has been some inconsiderate parking by parents collecting from the school where residents have been blocked in.

**16.052 To consider** installing a dog waste bin on Edgioake Lane by the kissing gate as this route is used a lot by dog walkers. Cllr Sumner proposed the purchase and it was agreed unanimously. Cllr Pinfield advised that the new dog bin had now been installed on Chamberlain Lane.

**16.053 To consider** purchasing some Litter Pickers for use in the Parish. After a parishioner offered to collect litter whilst delivering the What's On the Council agreed a purchase of litter pickers by the Council. Cllr Sumner suggested a Community Litter Pick and Cllr Steel offered to collect the necessary kits from Wychavon. The proposed date was the May Bank Holiday weekend, before the grass and hedges grow too much.

**16.054 To consider** Vehicle Activation Sign Warranty Check - Sign purchased last year is due for a site visit from engineers to carry out a health inspection and minor husbandry work. Site visit

is free of charge under the warranty. The visit will take place in early May and software to download the data recorded so far will be available and the process will be explained.

- 16.055 To consider** Parish Council Mobile Contract – The purchase was agreed and the Council approved a £10 pay as you go contract.
- 16.056 To consider** Potholes in Brandheath Lane – The potholes have been reported but no action taken. The Local Responses Team is still operating but they will not deal with potholes. It was recommended that locations be reported online so that the location can be logged.
- 16.057 To consider** Oil Leak Update – Since the last meeting the environment agency have visited the site. The source of the leak has been discovered and the householder informed. The tank is now empty and the clean-up underway.
- 16.058 FINANCE: To receive** the statement of financial affairs and authorise payments.
- a) The monthly statement and bank reconciliation showing the available funds, the income and expenditure comparison to the budget was approved.
  - b) Cheques for payment were reported, authorised and approved by the Council.
- 16.059 To receive information and items for next agenda**  
Councillors are requested to use this as an opportunity to report minor matters of information not included elsewhere on the Agenda and to raise items for future agendas. Councillors are respectfully reminded that this is not a time for debate or decision-making.
- Skip Hire
  - Noticeboard Assessment at S.E. Davis
  - Speeding on the Salt Way
- 16.060 The date of the next Parish Council meeting was confirmed:**
- Parish Council Meeting on Tuesday 10<sup>th</sup> May 2016 at 7:30pm

This meeting closed at 21.21hrs

**Signed Chairman**

**Dated**