

## COOKHILL PARISH COUNCIL

### **The Minutes of Cookhill Parish Council Meeting Held on Tuesday 13<sup>th</sup> December 2016 Cookhill Village Hall.**

**Present:** Councillors R. Pinfield (Chairman), A. Sumner (Vice Chairman), T. Bennett, P. Draper, M. Churchill and P. Davis.

**In attendance:** Clerk – Kate Brazier

The Chairman asked the members of the public if there were any items that they were concerned with on the agenda and if they wished to comment before the meeting officially opened.

**16.142. Apologies received and accepted from:** Cllr Gupta, District Councillors Audrey Steel & David Wilkinson, County Councillor Clive Holt, Parish Paths Warden Tony Mitchell and Police representative Tony Carter

**16.143 Declarations of interest**

- a) Register of Interests. Councillors were reminded of the need to update their Register of Interests.
- b) Disclosable Pecuniary Interests – Cllrs Sumner & Churchill registered an interest in Item 16.146 b).
- c) Other Disclosable Interests.

**16.144. Minutes:** The minutes of the Meeting of the Council on 08/11/16 were approved by the Council and signed by the Chairman. Proposed by Cllr Davis and seconded by Cllr Sumner. **It was noted that an amendment had been recorded regarding Cllr Sumner's interest in item 16.137 g).**

**16.145. Planning Matters:-** members of the public were invited to speak on the applications notified to the Parish Council.

i) **The following applications were considered for comment:** None

ii) **Reports from Wychavon Planning:**

- a) W/16/02227/OU – Ridgeway House, 42 Oak Tree Lane, Cookhill, Alcester, B49 5LH  
**Proposal:** Outline application for subdivision of 42 Oak Tree Lane to provide 1 dwelling utilizing existing garage and access, new vehicular access to No.42 and new detached garage.  
**Decision:** Approved 11/11/16
- b) W/16/02229/PP – 31 Oak Tree Lane, Cookhill, Alcester, B49 5LH.  
**Proposal:** Single storey gable extension and rear flat roof extension to existing permitted development extension.  
**Decision:** Approved 14/11/16

iii) **Planning enforcement matters from Wychavon Planning:** None

**16.146.**

- a) **Employee Pension Scheme** – The Chairman advised that the Council would be registering to participate in the Local Government Pension Scheme (LGPS) for the clerk. The proposal to register for the scheme was agreed unanimously. Proposed by Cllr Sumner and seconded by Cllr Churchill. *It is noted that Cllr Pinfield abstained from voting as he does the payroll.*
- b) **RoSPA Annual Inspection – Village Hall Swing** – *It is noted that Cllrs Sumner and Churchill left the room whilst this item was discussed.* The Council agreed that the Village Hall must register for the RoSPA inspection themselves in order for their insurance documents to be valid. It was agreed that the Parish Council would cover the costs of the inspection.

**16.147. To receive** the statement of financial affairs and authorise payments.

- a) The monthly statement and bank reconciliation for November 2016 showing the available funds, the income and expenditure comparison to the budget.  
Cheques for payment were reported, authorised and approved by the Council.
- b) **Budget** – A draft budget and precept amount was prepared and will be considered for approval at the next meeting.

**16.148. To receive information and items for next agenda**

Councillors are requested to use this as an opportunity to report minor matters of information not included elsewhere on the Agenda and to raise items for future agendas. Councillors are respectfully reminded that this is not a time for debate or decision-making.

**16.149. To confirm the date of the next Parish Council meetings**

- a) **Land Meeting** is Tuesday 10<sup>th</sup> January 2017 at 7.00pm.
- b) **Parish Council Meeting** is Tuesday 10<sup>th</sup> January 2017 at 7.30pm.

This meeting closed at 21:30

**Signed Chairman**

**Dated**