



**The Minutes of Cookhill Parish Council Annual General Meeting  
Held on Tuesday 9<sup>th</sup> May 2017 at 7:30pm  
Cookhill Village Hall.**

**Present:** Councillors R. Pinfield (Chairman), A. Sumner (Vice Chairman), M. Churchill, T. Bennett & P. Davis.

**In attendance:** Clerk – Kate Brazier  
County Councillor Anthony Hopkins  
District Councillor David Wilkinson

1 member of the public

The Chairman asked the members of the public if there were any items that they were concerned with on the agenda and if they wished to comment before the meeting officially opened.

- 17.055. Election of Chairman** – Councillor Pinfield was elected as Chairman to Cookhill Parish Council and signed the declaration of acceptance of office as Chairman. Proposed by Cllr Bennett and seconded by Cllr Davis. All in favour.
- 17.056. Election of Vice Chairman** – Councillor Anne Sumner was elected as Vice Chairman to Cookhill Parish Council and signed the declaration of acceptance of office as Vice Chairman. Proposed by Cllr Bennett and seconded by Cllr Churchill. All in favour.
- 17.057. Apologies received and accepted from:** Cllr T. Draper & District Cllr A. Steel.
- 17.058. Declarations of interest**
- a) Register of Interests. Councillors were reminded of the need to update their Register of Interests.
  - b) Disclosable Pecuniary Interests – M. Churchill disclosed an interest in item 17.063 1.b)
  - c) Other Disclosable Interests
- 17.059. Representatives to outside bodies.** Cllrs A. Sumner & M. Churchill were recognised as representatives of Cookhill Village Hall.
- 17.060. Representatives for statutory committees and other groups** – Mrs Eileen Payne has agreed to stand again as Trustee to Parochial Charities. The Parish Council offered their thanks to Mrs Payne for continuing in this valuable role.
- 17.061. Minutes:** The Minutes from;
- a) Annual Parish Meeting on 11<sup>th</sup> April 2017 were approved by the Council and signed by the Chairman. Proposed by Cllr Sumner and seconded by Cllr Bennet. All in favour.
  - b) Parish Council Meeting on 11<sup>th</sup> April 2017 were approved by the Council and signed by the Chairman. Proposed by Cllr Sumner and seconded by Cllr Churchill. All in favour.
- 17.062. Police and Neighbourhood Watch Reports**
- The attempted theft of trial bikes was reported from Astwood Bank. The thieves had attached a tracking device to the trailer to locate the property.
  - Power tools stolen from a van on the Ridgeway. The door had been forced.
- 17.063. Planning Matters:-** members of the public were invited to speak on the applications notified to the Parish Council.
- i) **The following applications were considered for comment:**
    - a. **W/17/00709/HP** Gables End, Edgioake Lane, Astwood Bank, Redditch, B96 6BG  
**Proposal:** Proposed porch  
**Comment** – Recommend Approval. All in favour.
    - b. **W/17/00291/HP** 34 Wood Lane, New End, Astwood Bank, Redditch, B96 6NW  
**Proposal:** Loft conversion to domestic bungalow to include new dormer roof.  
**Comment** – Recommend Approval. All in favour.
  - ii) **Reports from Wychavon Planning:**
    - a. **W/17/00523/HP – Dogbut Farm, Dogbut Lane, Astwood Bank**  
**Proposal:** Proposed two storey rear and side extensions  
**Decision** – Approved 03/05/17
    - b. **W/16/03012/CU – Dragon Cottage, Astwood Bank, Redditch, B96 6LA**  
**Proposal:** Change of use to holiday let  
**Comment** – Approved 09/05/17

iii) **Planning enforcement matters from Wychavon Planning:** None reported

**17.064. Progress Reports**

- a) **County Cllr Anthony Hopkins** – Councillors welcomed Cllr Hopkins and congratulated him on his new role. He is looking forward to working with the Parish Council. He advised the Council of a Rural Hustings in Inkberrow on 22<sup>nd</sup> May, giving constituents a chance to raise issues with the Parliamentary candidates before the General Election.
- b) **District Councillor Steel:** Apologies
- c) **District Councillor David Wilkinson:** Cllr Wilkinson advised the meeting that, at the final meeting of the last Council year, there had been a presentation from the Police & Crime Commissioner, Mr John Campion.
- d) **Chairman Cllr Pinfield:** Cllr Pinfield advised that the planning application for Clerkcroft would now be going to full planning.
- e) **The Clerk provided an update on the following:**
  - **Traffic Calming on the Ridgeway** – The new vehicle activated sign is now in place on the Ridgeway. The newly painted SLOW on the road just outside the Nevill Arms is thought to be in the wrong place as it appears to be warning of the right turn to Alcester and not the upcoming bend. The clerk has been in contact with Highways to request a further SLOW be painted on the road closer to the bend. Ongoing.
- f) **Parish Paths Warden:** Mr Mitchell advised the meeting that since starting in the role he has now almost walked all of the footpaths in Cookhill. He has reported all missing road signs to the Countryside Officer and Highways department, replaced most finger posts and waymarkers along the designated routes. He also confirmed that several stiles had been cleared for use around the parish.
- g) **Cookhill Village Hall:** The Hall is being very well used with no weekends free and regular clubs using the facilities every week night. Following the Village Hall AGM it was confirmed that Mrs Eileen Payne will continue as Chair with Mrs Sumner as Vice Chair and Mrs Churchill as Secretary. Work on the car park and lighting is still ongoing.
- h) **Lengthsman Scheme:** The Lengthsman has reported an increase in the problem of dog fouling again whilst on his rounds of the parish. He has requested to mark the offending spots along the footpaths, this was agreed by the Councillors.
- i) **Playing Fields:** Cllr Pinfield reported that the swing set installed in 2014 is now showing signs of deterioration on the seats. He proposed that one of the swings be replaced with a flat seat for an older child, the clerk agreed to investigate this for the next meeting.
- j) **Affordable Housing – Ridgeway Meadows:** David Claydon has offered to kill any weeds along the boundary with the fields.

**17.065. Review & approval of meeting dates for 2017/18** – It was agreed that all meeting dates would fall on the second Tuesday of the month.

**17.066. Parish Council Insurance Renewal** – The annual insurance policy for the Parish Council – Employer & Public Liability – from Zurich was reviewed and approved.

**17.067. Finance**

- a) The monthly statement and bank reconciliation for April 2017 showing the available funds, the income and expenditure comparison to the budget was approved.  
Cheques for payment were presented, approved and authorised for payment.
- b) **Outstanding Annual Subscriptions** – The following annual subscriptions were approved for payment at June's meeting;
  - i. **What's On Magazine**
  - ii. **Clerk's & Council's Direct**
  - iii. **Community First**
- c) **Lloyds Bank** – The Parish Council discussed the recent problems with the agreed sweep facility and it was agreed that a letter would be sent to the bank highlighting concerns with the service.

**17.068. To receive information and items for next agenda**

Councillors are requested to use this as an opportunity to report minor matters of information not included elsewhere on the Agenda and to raise items for future agendas. Councillors are respectfully reminded that this is not a time for debate or decision-making.

**17.069. To confirm the date of the next Parish Council meetings**

- a. **Parish Council Land Meeting** – Tuesday 13<sup>th</sup> June 2017 at 7.00pm
- b. **Parish Council Meeting** – Tuesday 13<sup>th</sup> June 2017 at 7.30pm

This meeting closed at 21:23

Signed Chairman

Dated