



**The Minutes of Cookhill Parish Council Meeting  
Held on Tuesday 14<sup>th</sup> November 2017  
Cookhill Village Hall.**

**Present:** Councillors R. Pinfield (Chairman), A. Sumner (Vice Chairman), M. Churchill, P. Davis & V. Gupta.

**In attendance:** Clerk – Kate Brazier  
County Councillor Anthony Hopkins  
District Councillors Audrey Steel  
Parish Paths Warden – Tony Mitchell

The Chairman asked the members of the public if there were any items that they were concerned with on the agenda and if they wished to comment before the meeting officially opened.

**17.129. Apologies received and accepted from:** Cllr Bennett, Cllr Draper & District Cllr David Wilkinson

**17.130. Declarations of interest**

- a) Register of Interests. Councillors were reminded of the need to update their Register of Interests.
- b) Disclosable Pecuniary Interests – Cllr Sumner declared an interest in item 17.133 i. b) & Cllrs Sumner & Churchill declared an interest in item 17.135 b)
- c) Other Disclosable Interests
- d) Written requests for the Council to grant dispensation (S33 of the Localism Act 2011)

**17.131. Minutes:** The Minutes of the meeting of the Council and the Parish Land Meeting held on Tuesday 10<sup>th</sup> October 2017 were approved by the Council and signed by the Chairman. Proposed by Cllr Sumner & seconded by Cllr Gupta.

**17.132. Police and Neighbourhood Watch Reports –**

- *Road Traffic Accidents* – Two serious incidents were reported on the Saltway. One at the crossroads at the bottom of Edgioake Lane and one at the Nevill Arms. Both incidents were attended by the police. Debris was left on the highway and had to be reported for collection.
- *Contact with the Police* – The Councillors expressed concern at the lack of contact with the Parish Council and the Neighbourhood Watch Committee from the Police, regarding incidents in the Parish. It was agreed that this would be investigated further prior to the next meeting.

**17.133. Planning Matters:-** members of the public were invited to speak on the applications notified to the Parish Council.

**i) The following applications were considered for comment:**

- a. **W/17/01971/HP** Journey's End, 29 The Ridgeway, New End, Astwood Bank, B96 6LS

**Proposal:** Erection of single and two storey extensions.

*Consultation ended 27<sup>th</sup> October 2017*

**Decision:** The Parish Council recommended APPROVAL

- b. **W/17/00964/HP** 6-8 Church Lane, Cookhill

**Proposal:** Retrospective application for two storey rear extension to create lounge and extra bedroom at No.6 & No.8 Church Lane.

*Consultation ended 9<sup>th</sup> November 2017*

**Decision:** The Parish Council recommended APPROVAL

*Cllr Sumner was not involved in any of discussions regarding this application or subsequent decision making.*

**ii) Reports from Wychavon Planning:** None reported

**iii) Planning enforcement matters from Wychavon Planning:** None reported

**17.134. Progress Reports**

**a) County Cllr Anthony Hopkins:**

- Cllr Hopkins assured the Council that he is taking road safety extremely seriously around the Parish and surrounding villages. The safety issues for traffic turning onto the Saltway, at the bottom of Edgioake Lane,

will be recommended for review and Cllr Hopkins also confirmed that a site for the new vehicle activated sign has now been agreed for Edgioake Lane, by the Highways Department. The Parish Council wish to extend their thanks to Cllr Hopkins for his tireless efforts in getting the installation agreed.

**b) District Councillor Steel:**

- Wychavon are working on forming a Housing company to progress the need for affordable housing in the area. A possible site has been identified in Evesham.

**c) District Councillor David Wilkinson: Apologies**

**d) Chairman Cllr Pinfield:**

- **Verges** – The Chairman reported an increase in the number of house owners taking over the verge area outside their properties. He advised that anyone unsure about where their boundary ends should consult the Land Registry before installing anything.

**e) The Clerk provided an update on the following:**

- **Community Speed Watch** – Volunteers have been sought in Cookhill and the training will take place in Cookhill Village Hall. Cookhill have been given permission to share Inkberrow's equipment.
- **Dog Bin on Oak Tree Lane** – The dog bin has now been moved to the crossroads on Oak Tree Lane and it is thought to be a much better location.

**f) Parish Paths Warden:** Mr Mitchell reported that some of the footpaths will require some extra strimming and he thanked the Lengthsman for the work on the footpath from Dogbut Lane to the Saltway. There have been two new bridges installed on the footpath from Oak Tree Lane and new finger posts and way-markers are on the way. The Parish Council extended their thanks for all the hard work and said it was nice to have someone actively walking the footpaths in the Parish again.

**g) Cookhill Village Hall:**

- *Quiz with a Bang* – The Quiz went well with some good fireworks set off in the interval.
- *Skittles* – The next event will be the Skittles evening on the 9<sup>th</sup> December.
- *Mulled Wine Evening* – The Village Hall will be holding their annual mulled wine and mince pie evening on Sunday 17<sup>th</sup> December. The mulled wine is prepared and supplied free of charge to thank all supporters of the Village Hall. The Committee will also be asking people to bring along food. The Village Hall do not profit from the event.

**h) Lengthsman Scheme:** The Lengthsman continues to carry out essential ground maintenance, footpath clearing and strimming around the Parish, as requested. He reported an incident of dog fouling at the bottom of Oak Tree Lane and the Council agreed to keep an eye on this.

**i) Playing Fields:** Continues to be well used by the community. The Council queried whether the equipment would require cleaning. The clerk agreed to ask Mr Roberts, who carries out the weekly inspections.

**j) Affordable Housing – Ridgeway Meadows:** The new noticeboard has been installed in front of houses and looks good. A new waste bin is on order and will be installed here over the next month.

**17.135. Finance**

- a) The monthly statement and bank reconciliation for October 2017 showing the available funds, the income and expenditure comparison to the budget was approved.  
Cheques for payment were presented, approved and authorised for payment.
- b) **Village Hall Mulled Wine Evening** – The Village Hall committee have contacted the Parish Council to ask for a grant towards their annual mulled wine evening. £250 was proposed to equal last year's donation and this was agreed. The cheque will be raised for signature at the next meeting.

**17.136. To receive information and items for next agenda**

Councillors are requested to use this as an opportunity to report minor matters of information not included elsewhere on the Agenda and to raise items for future agendas. Councillors are respectfully reminded that this is not a time for debate or decision-making.

**17.137. To confirm the date of the next Parish Council meetings**

- a. **Parish Land Meeting** – Tuesday 9<sup>th</sup> January 2018 – 7pm
- b. **Parish Council Meeting** – Tuesday 9<sup>th</sup> January 2018 – 7.30pm

This meeting closed at 20:45

Signed Chairman

Dated