



**The Minutes of Cookhill Parish Council Meeting
Held on Tuesday 13th March 2018
Cookhill Village Hall.**

Present: Councillors R. Pinfield (Chairman), M. Churchill and P. Davis.

In attendance: Clerk – Kate Brazier
County Cllr Anthony Hopkins
District Councillors Audrey Steel and David Wilkinson
Mr Tony Mitchell – Parish Paths Warden

The Chairman asked the members of the public if there were any items that they were concerned with on the agenda and if they wished to comment before the meeting officially opened.

18.021. Apologies received and accepted from: Cllr T. Bennett, Cllr V. Gupta, Cllr T. Draper, Cllr A. Sumner

18.022. Declarations of interest

- a) Register of Interests. Councillors were reminded of the need to update their Register of Interests.
- b) Disclosable Pecuniary Interests
- c) Other Disclosable Interests
- d) Written requests for the Council to grant dispensation (S33 of the Localism Act 2011)

18.023. Minutes: The Minutes of the meeting of the Council Tuesday 13th February 2018 were approved by the Council and signed by the Chairman. Proposed by Cllr Churchill and seconded by Cllr Pinfield.

18.024. Police and Neighbourhood Watch Reports

- **Neighbourhood Watch** – No updates reported.
- **Community Speed Watch** – Speed Watch training was held by the Safer Roads Partnership for 7 volunteers on Tuesday 6th March. 4 sites were confirmed on Edgioake Lane and volunteers will start a program of sessions here over the coming months. Further training will be organised for extra volunteers.
- **Vehicle Activated Sign** – Due to the extreme snow the new post was not installed as intended and the installation of the VAS was postponed. Thanks to Cllr Hopkins with his help in moving things forward on behalf of the Parish Council.

18.025. Planning Matters:- members of the public were invited to speak on the applications notified to the Parish Council.

i) The following applications were considered for comment:

- a) W/18/00161/FUL** Clerkcroft, 10 Church Lane, Cookhill, B49 5JS

Proposal: Demolition of existing dwelling and erection of replacement dwelling with garage and associated access, landscaping and parking.

Planning application received after publication of the February Agenda.

Consultation deadline 1st March 2018. The Council recommended REFUSAL.

ii) Reports from Wychavon Planning:

- a) W/17/02608/FUL** Plot 2 Rear of 18 Oak Tree Lane, Cookhill

Proposal: Erection of detached dwelling (amendment to Plot 2 approved under planning permission W/09/01310/PN) *Amendments to original application, the Council did not add to their original comments.*

iii) Planning enforcement matters from Wychavon Planning: None reported

18.026. Progress Reports

a) County Cllr Anthony Hopkins:

- *Recent Snow* – Cllr Hopkins wished to extend his thanks to SE Davis for all their help in ensuring the roads in and around the parish were cleared during the snow.
- *Warning Signs* – Horse & Rider Warning signs are due to be installed on Edgioake Lane.

b) District Councillor Steel:

- *New Homes Bonus Scheme* – The scheme will continue as before. Currently this does not affect Cookhill.
- *Legacy Fund* – Councils will be encouraged to apply for bigger projects.

c) District Councillor David Wilkinson:

- *Rural Crime* – West Mercia Police are raising the profile of rural crime. Confirmation of an initiative to get a workshop organised is to be confirmed. Cllr Wilkinson to keep the Council updated regarding this.

d) Chairman Cllr Pinfield: Nothing to report

e) The Clerk provided an update on the following: Nothing to report

- f) **Parish Paths Warden:**
- *Chamberlain Lane* – The Chairman reported that a stile on land in Chamberlain was severely damaged and no longer fit for purpose. After speaking with Mr Mitchell he made some temporary repairs and the landowner was contacted about the replacement of the stile. A metal stile was recommended. Contact with the land owner has been made so that he can agree the installation.
 - *New Gate* – Following the installation of a new gate on land off the A422 it was reported that access to the footpath is no longer possible. Mr Mitchell will visit the land owner.
- g) **Cookhill Village Hall:**
- *Spring Fair* – This took place on March 10th and was attended by a good selection of parishioners. Cllr Pinfield was in attendance to answer general questions including planning and the forthcoming community speed watch program.
- h) **Lengthsman Scheme:** The Lengthsman scheme will continue for 2018-19. The Parish Council agreed to continue the contract, with a transferal from father to son and at an increase of 50p an hour.
- i) **Playing Fields:** Nothing to report.
- j) **Affordable Housing – Ridgeway Meadows:**
- Snow – Some issues were reported by residents involving the snow blowing up and into the roof spaces of the houses. This was reported to Rooftop Housing and an investigation will be carried out.

18.027. **Data Protection Regulations** – Local Council Public Advisory Service are offering to carry out the role of Data Protection Officer for Parish Councils for £150 per year. They will advise the Council what they need to do to comply with the new regulations. *The Parish Council agreed to sign up for this service should the role be confirmed as a requirement.*

18.028. **Finance**

- a) The monthly statement and bank reconciliation for February 2018 showing the available funds, the income and expenditure comparison to the budget was approved.
Cheques for payment were presented, approved and authorised for payment.
- b) **Field Rental Reviews** – The Parish Council agreed to further investigate this for the April meeting.
- c) **Allotment Rental Reviews** – It was agreed that the plot rentals be increased to £25 per annum from April 2019, including the water payment.

18.029. **To receive information and items for next agenda**

Councillors are requested to use this as an opportunity to report minor matters of information not included elsewhere on the Agenda and to raise items for future agendas. Councillors are respectfully reminded that this is not a time for debate or decision-making.

- Field Rental Reviews

18.030. **To confirm the date of the next Parish Council meetings**

- a. **Annual Parish Meeting** – Tuesday 10th April 2018 at 7pm.
b. **Parish Council Meeting** – Tuesday 10th April 2018 at 7.30pm

This meeting closed at 20:30

Signed Chairman

Dated