



**The Minutes of Cookhill Parish Council Meeting
Held on Tuesday 10th April 2018 at 7.30pm
Cookhill Village Hall.**

Present: Councillors R. Pinfield (Chair), A. Sumner (V. Chair), M. Churchill, T. Bennett, V. Gupta, P. Draper & P. Davis.

In attendance: Clerk – Kate Brazier
County Cllr Anthony Hopkins
District Cllr Audrey Steel
District Cllr David Wilkinson

Mr Gerry Brienza – Highways Liaison Officer, Worcester County Council
Mr James Hale – Amey, contractors for Severn Trent Water
4 members of the public

The Chairman asked the members of the public if there were any items that they were concerned with on the agenda and if they wished to comment before the meeting officially opened.

18.031. Apologies received and accepted from: Mr Tony Mitchell

18.032. Declarations of interest

- a) Register of Interests. Councillors were reminded of the need to update their Register of Interests.
- b) Disclosable Pecuniary Interests
- c) Other Disclosable Interests – Cllr Davis registered an interest in item 18.035. i.) c)
- d) Written requests for the Council to grant dispensation (S33 of the Localism Act 2011)

18.033. Minutes: The Minutes of the meeting of the Council Tuesday 13th March 2018 were approved by the Council and signed by the Chairman. Proposed by Cllr Davis and seconded by Cllr Churchill.

18.034. Police and Neighbourhood Watch Reports

- **Police Reports** – A number of incidents had been reported to the Parish Council since the last meeting. These comprised of forced entry to properties and the theft of motor vehicles and tools. Parishioners are asked to be vigilant.
- **Neighbourhood Watch** – A meeting of the current committee will take place to dissolve the group and hand responsibility to the Parish Council.
- **Community Speed Watch** – The Council are now in receipt of an in-date radar and will arrange sessions soon.
- **VAS** – Installed on Edgioake Lane. The sign is picking cars up outside the 30mph zone. To be monitored.

18.035. Planning Matters:- members of the public were invited to speak on the applications notified to the Parish Council.

- i) **The following applications were received between meetings;**
 - a) **W/18/00459/HP** Myrtle Cottage, 34 The Ridgeway, Astwood Bank, Redditch, B96 6LT
Proposal: Ground floor extensions to garage kitchen and sunroom with new first floor bedroom over larger extended dining room.
Consultation deadline 28th March 2018 – The Council recommended APPROVAL.
 - b) **W/18/00499/HP** 3 Lower Cladswell Lane, Cookhill, B49 5JY
Proposal: Erection of single storey side extension
Consultation deadline 3rd April – The Council recommended APPROVAL
 - c) **W/18/00339/HP** 26 Evesham Road, Cookhill, B49 5LQ
Proposal: Rear and side extension to property. Repositioning of front door and alteration to front window.
Consultation deadline 10th April – The Council discussed the application and, following a vote, the Council voted 4 in favour with 2 abstentions and 1 registered interest.
 - d) **W/18/00600/HP** Tudor Lodge, 120 The Ridgeway, New End, Astwood Bank, B96 6NA
Proposal: Proposed detached double garage
The Council recommended APPROVAL with all in favour.
- ii) **Reports from Wychavon Planning:**
 - a) **W/17/02608/FUL** Plot 2 Rear of 18 Oak Tree Lane, Cookhill
Proposal: Erection of detached dwelling
Decision: Approved 16/03/18
 - b) **W/17/01873/OUT** Field Sp0461, The Ridgeway, New End, Astwood Bank, Redditch
Proposal: Outline application with all matters reserved for 3 x self-build bungalows
Decision: Refused 23/03/18
 - c) **W/18/00499/HP** 3 Lower Cladswell Lane, Cookhill, B49 5JY
Proposal: Erection of single storey side extension

Decision: Approved 06/04/18

iii) **Planning enforcement matters from Wychavon Planning:** None reported

18.036. Progress Reports

a) **County Cllr Anthony Hopkins:**

- **VAS** – The post, paid for from Divisional Funds, has now been installed and the VAS is up. The Council thanked Cllr Hopkins for his help in getting this sorted.
- **Village Hall** – Funds have been allocated to Cookhill Village Hall towards essential maintenance. The Village Hall representative passed on the thanks of the Village Hall Committee.
- **A422** – It was reported that investigation works were still ongoing along the stretch of road plagued by road traffic accidents, out of Inkberrow. It was asked whether double white lines here may reduce incidents.

b) **District Councillor Steel:**

- **Wychavon** – Once again voted 3rd best place to live in the UK. There is a lot of work going into local towns.
- **Inkberrow Development** – All of the new houses have now been completed, with the opening planned for Saturday 2nd June giving people a chance to look round the development.

c) **District Councillor David Wilkinson:** No update

d) **Chairman Cllr Pinfield:**

- **Severn Trent Water** – Severn Trent Water are working in Cookhill to replace the water main. Works are expected to carry on for 18 months, with road closures planned. Disruption will be minimised. A diversion will be in place for 10 weeks whilst sections of the A441 are closed. *Mr Hale from Amey, contracted by Severn Trent Water, will be available to answer questions about the works at the next Parish Council meeting on the 8th May.*
- **Verges** – It was reiterated that, in most cases, the verges outside properties belong to the Highways Department and placing of objects here is an offence. The verges in Oak Tree Lane were discussed and the Councillors agreed that trying to tidy up verges whilst works continue in the area was not viable. Severn Trent have assured the PC that verge damage will be rectified.

e) **Clerk's Update:** Work to adopt the area of land known as Sandholes, leading to the allotments, continues.

f) **Parish Paths Warden:** Apologies

g) **Cookhill Village Hall:**

- **Skittles Evening** – Saturday 21st April. 6.30 for 7.00pm
- **Race Night** – Saturday 2nd June. To correspond with the Epsom Derby the Village Hall plan to serve sandwiches, strawberries and cream and cake. Anyone interested in sponsoring a race should contact the Village Hall Committee.

h) **Lengthsman Scheme:** A new contract has been sent to the Lengthsman, with Mr Luke Farnsworth taking over the main role from April 2018. Work continues around the Parish as requested by the Parish Council.

i) **Playing Fields:** White lines on the road to be carried out within the next month.

j) **Affordable Housing – Ridgeway Meadows:** There have been reports of walkers straying from the footpath across the Parish Council fields directly behind Ridgeway Meadows. The situation is in hand and will be monitored.

18.037 Approval of;

a) **Asset Register** - The Council reviewed and approved the Asset Register as of 31st March 2018

b) **Risk Assessment Schedule** – The Council reviewed and approved the Risk Assessment Schedule as of 31st March 2018

c) **Reserves Fund 2018/19** – The Reserves Fund was approved at £18,000 and signed by the Chairman.

18.038 Approval of Cookhill Annual Return for the Financial Year 2017/18 – *Postponed*

The Parish Council were advised that following a change to the audit process for 2018 the approval and signing of the annual return would be postponed until the next meeting of the Parish Council on 8th May 2018.

18.039. Finance

- a) The monthly statement and bank reconciliation for March 2018 (year end) showing the available funds, the income and expenditure comparison to the budget was approved. Cheques for payment were presented, approved and authorised for payment.
- b) Field Rents – Rents will be reviewed in 2019 with advice being sought regarding Rural Payments.
- c) Clerk Salary – The increase of the clerk's salary was agreed, to be implemented from April 2018. The Council acknowledged that a salary increase should have been awarded in 2017 and it was proposed that the clerk's salary be backdated to incorporate the increase. This was agreed unanimously.

18.040. To receive information and items for next agenda

Councillors are requested to use this as an opportunity to report minor matters of information not included elsewhere on the Agenda and to raise items for future agendas. Councillors are respectfully reminded that this is not a time for debate or decision-making.

- VAS on Edgioake Lane

18.041. To confirm the date of the next Parish Council meetings

- a. **Annual Meeting of the Parish Council** – Tuesday 8th May 2018 at 7.30pm

This meeting closed at 21:35

Signed Chairman

Dated