



**The Minutes of Cookhill Parish Council Meeting
Held on Tuesday 8th May 2018 at 7.30pm
Cookhill Village Hall.**

Present: Councillors R. Pinfield (Chairman), A. Sumner (Vice Chairman), M. Churchill, T. Bennett, V. Gupta P. Davis & P. Draper

In attendance: Clerk – Kate Brazier
County Councillor Anthony Hopkins
District Councillor Audrey Steel
District Councillor David Wilkinson
Mr Tony Mitchell – Parish Paths Warden

Mr Gareth Mead – Severn Trent Water
Mr James Hale – Amey Contractors
Ms Laura Johnson – Ragley Hall Game Fair

1 member of the public

The Chairman asked the members of the public if there were any items that they were concerned with on the agenda and if they wished to comment before the meeting officially opened.

18.042. Election of Chairman – Councillor Pinfield was elected as Chairman to Cookhill Parish Council and signed the declaration of acceptance of office as Chairman. Proposed by Cllr Gupta and seconded by Cllr Davis. All in favour.

18.043. Election of Vice Chairman – Councillor Anne Sumner was elected as Vice Chairman to Cookhill Parish Council and signed the declaration of acceptance of office as Vice Chairman. Proposed by Cllr Churchill and seconded by Cllr Gupta. All in favour.

18.044. Apologies received and accepted from: Tony Carter

18.045. Declarations of interest

- a) Register of Interests. Councillors were reminded of the need to update their Register of Interests.
- b) Disclosable Pecuniary Interests
- c) Other Disclosable Interests
- d) Written requests for the Council to grant dispensation (S33 of the Localism Act 2011)

18.046. Representatives to outside bodies. Cllrs A. Sumner & M. Churchill were recognised as representatives of Cookhill Village Hall.

18.047. Representatives for statutory committees and other groups – Mrs Eileen Payne has agreed to stand again as Trustee to Parochial Charities. The Parish Council offered their thanks to Mrs Payne for continuing in this valuable role.

18.048. Minutes: The Minutes from;

- a) Annual Parish Meeting – on Tuesday 10th April 2018 were approved by the Council and signed by the Chairman.
It is noted that an amendment to the attendees was made and signed.
Proposed by Cllr Davis and seconded by Cllr Churchill.
- b) Parish Council Meeting – on Tuesday 10th April 2018 were approved by the Council and signed by the Chairman.
Proposed by Cllr Sumner and seconded by Cllr Gupta.

18.049. Police and Neighbourhood Watch Reports

- **Police Report** – The following incidents were recorded during April.
 - Three break-ins to residential outbuildings along The Ridgeway
 - Access gained and items stolen from an outbuilding on Cookhill Parish Allotments
 - Break in a commercial premises on Edgioake Lane
- **Neighbourhood Watch** – The committee will meet prior to the July meeting to discuss closing the bank account.
- **Community Speed Watch** – A date for the first speed watch will be arranged for the coming weeks.

18.050. The Parish Council welcomed visitors from;

Severn Trent – Mr Mead from Severn Trent advised the meeting that the works to replace the water main along the length of Cookhill is scheduled for completion in May 2019. Sections of the A441 will be closed commencing Tuesday 29th May for approximately 6 to 8 weeks with access to frontages. These closures will end at the Village Hall.

The Game Fair, Ragley Hall – Ms Johnson from the Game Fair team at Ragley Hall confirmed that the dates of the fair are Friday 27th July to Sunday 29th July. There will be traffic management systems in place to minimise any disruption through Cookhill and the team will work closely with Severn Trent to ensure that any overlapping road works are removed for the weekend of the fair.

18.051. Planning Matters:- members of the public were invited to speak on the applications notified to the Parish Council.

i) **The following applications were received between meetings;** *None received in time for inclusion.*

ii) **Reports from Wychavon Planning:**

- a) **W/18/00459/HP** Myrtle Cottage, 34 The Ridgeway, Astwood Bank, Redditch, B96 6LT
Proposal: Ground floor extensions to garage kitchen and sunroom with new first floor bedroom over larger extended dining room.
Decision: Approved 18/04/18

- b) **W/18/00339/HP** 26 Evesham Road, Cookhill, B49 5LQ
Proposal: Rear and side extension to property. Repositioning of front door and alteration to front window. **Decision:** Approved 08/04/18

iii) **Planning enforcement matters from Wychavon Planning:** None reported

18.052. Progress Reports

a) **County Cllr Anthony Hopkins:**

- A442 – Resurfacing works scheduled for the stretch of road beyond Inkberrow. Suggestions from the Parish Council have been noted and passed on to the Highways department.

b) **District Councillor Steel:**

- Information regarding the Council review can now be found on the Wychavon website.
- Annual Council meeting due to take place week commencing 14th May.

c) **District Councillor David Wilkinson:**

- No local council elections in Wychavon, these are scheduled to take place in 2019.
- Planning – Councillors commented that no restrictions had been placed on a recently approved application in the parish.

d) **Chairman Cllr Pinfield:**

- The proposed dates for 2018/19 Parish Council meetings were approved.

e) **The Clerk provided an update on the following:**

- Lines at Cookhill Playing Fields – A quote has been sought to replace the lines at the entrance.
- Verges – Items placed on the verges in Oak Tree Lane are causing an obstruction. Not all landowners are the owners of the verge and a Land Registry search will confirm where a boundary ends. For next Agenda.

f) **Parish Paths Warden:**

- Footpath below allotments – work progressing to replace gates.
- Awaiting authorisation to repair stile

g) **Cookhill Village Hall:**

- **AGM** – Village Hall committee elected for this coming year.
- **Skittles** – May 12th at 6.30pm. Light supper included
- **Race Night** – June 2nd to coincide with the Epsom Derby. Contact Anne for more details and to buy tickets.

h) **Lengthsman Scheme:** The Lengthsman continues to carry out essential work around the parish, he has reported a slight increase in dog fouling along the footpaths when walkers bag the waste but then throw it into the long grass, causing a problem when that grass is strimmed. This will be monitored.

i) **Playing Fields:** Continue to be well used by the community.

- **Rospa Report** – Following the annual report the area was found to be in good condition.

j) **Affordable Housing – Ridgeway Meadows:** Nothing to report

18.053. Annual Return for the Financial Year 2017/18

The Parish Council reviewed the Internal Audit Report for the financial year 2017/18.

The Annual Return for the year ending 31st March 2018 was considered, approved and signed in the following order;

a) **Annual Governance Statement 2017/18**

b) **Accounting Statement 2017/18**

18.054. Model Standing Orders 2018

The Parish Council considered, amended and approved the new Model Standing Orders for 2018.

18.055. Finance

- a) The monthly statement and bank reconciliation for April 2018 showing the available funds, the income and expenditure comparison to the budget was approved.
Cheques for payment were presented, approved and authorised for payment.
- b) **Outstanding Annual Subscriptions** – The following annual subscriptions were approved for payment at June's meeting;
- What's On Magazine – It was proposed that the What's On Team be invited to give a short presentation at the next meeting. Subscription postponed until July meeting.
 - Clerk's & Council's Direct
 - Community First

18.056. To receive information and items for next agenda

Councillors are requested to use this as an opportunity to report minor matters of information not included elsewhere on the Agenda and to raise items for future agendas. Councillors are respectfully reminded that this is not a time for debate or decision-making.

- Verges & obstructions
- Flytipping

18.057. To confirm the date of the next Parish Council meetings

- Parish Land Meeting** – Tuesday 12th June 2018 – 7pm
- Parish Council Meeting** – Tuesday 12th June 2018 – 7.30pm

This meeting closed at 21:00

Signed Chairman

Dated