



**The Minutes of Cookhill Parish Council Meeting  
Held on Tuesday 12<sup>th</sup> June 2018 at 7.30pm  
Cookhill Village Hall.**

**Present:** Councillors R. Pinfield (Chairman), A. Sumner (Vice Chairman), M. Churchill, T. Bennett, P. Davis & P. Draper

**In attendance:** Clerk – Kate Brazier  
District Councillor Audrey Steel

Mr M. Pashby – What's On Parish Magazine

The Chairman asked the members of the public if there were any items that they were concerned with on the agenda and if they wished to comment before the meeting officially opened.

**18.058. Apologies received and accepted from:** Cllr V. Gupta, Mr T. Mitchell, County Cllr A. Hopkins & District Cllr D. Wilkinson.

**18.059. Declarations of interest**

- a) Register of Interests. Councillors were reminded of the need to update their Register of Interests.
- b) Disclosable Pecuniary Interests
- c) Other Disclosable Interests
- d) Written requests for the Council to grant dispensation (S33 of the Localism Act 2011)

**18.060. Minutes:** The Minutes from the AGM of the Parish Council held on Tuesday 8<sup>th</sup> May 2018 were approved by the Council and signed by the Chairman. Proposed by Cllr Sumner and seconded by Cllr Gupta.

**18.061. Police and Neighbourhood Watch Reports**

- **Police Report** – The following incidents were recorded during April.
  - Car stolen from outside a property on Edgioake Lane.
  - Suspicious vehicle spotted in Church Lane.
- **Neighbourhood Watch** – The committee will meet prior to the July meeting to discuss closing the bank account.
- **Community Speed Watch** – The first speed watch took place on Saturday 9<sup>th</sup> June and was a great success. 4 members of the team were needed to record all the relevant information. It was agreed that more volunteers would be needed to take part in the training. This will be advertised in the next What's On.

**18.062. What's On Presentation** – Mr. Mike Pashby, Editor of the What's On Parish Magazine spoke to the Council about the general running of the Parish magazine. He explained that the roles of the volunteers involved and explained that as an official body annual payments will be invoiced and no longer classed as a donation. Costs per issue – £20 a page.

**18.063. Planning Matters:-** members of the public were invited to speak on the applications notified to the Parish Council.

**i) The following applications were considered for comment;**

- a) **W/18/00827/HP** Cornfield Cottage, 57 Lower Cladswell Lane, Cookhill, B49 5JY  
**Proposal:** Proposed first floor extension  
**Consultation ended:** Parish Council recommended APPROVAL
- b) **W/18/00760/HP** Oakleigh, 2 Oak Tree Lane, Cookhill, Alcester, B49 5LH  
**Proposal:** Demolition of existing garage and construction of attached single storey side extension  
**Consultation ended:** Parish Council recommended APPROVAL (*see below, decisions*)
- c) **W/18/00653/HP** Bakery Cottage, 22 Cladswell Lane, Cookhill, Alcester, B49 5JU  
**Proposal:** Retrospective planning application for the partial conversion of double garage building to provide ancillary accommodation.  
**Consultation ended 31<sup>st</sup> May 2018:** Parish Council recommended APPROVAL
- d) **W/18/00762/HP** Springfields, 32 Wood Lane, New End, Astwood Bank  
**Proposal:** Extension to form enlarged kitchen and bedroom above. Addition of green roof.  
**Decision:** Recommend approval with recommended conditions that access is prohibited to the green roof via the balcony to avoid intrusion of privacy of the neighbouring properties.

**ii) Reports from Wychavon Planning:**

- a) **W/18/00600/HP** Tudor Lodge, 120 The Ridgeway, New End, Astwood Bank, B96 6NA  
**Proposal:** Proposed detached double garage  
**Decision:** Refused 16/05/18
- b) **W/18/00760/HP** Oakleigh, 2 Oak Tree Lane, Cookhill, Alcester, B49 5LH  
**Proposal:** Demolition of existing garage and construction of attached single storey side extension  
**Decision:** Approved 08/06/18

iii) **Planning enforcement matters from Wychavon Planning:** None reported

**18.064. Progress Reports**

- a) **County Cllr Anthony Hopkins:** Apologies
- b) **District Councillor Steel:** Councillors were reminded that the Parish/Town Council event will be held on 5<sup>th</sup> July in Pershore, starting at 6pm.
- c) **District Councillor David Wilkinson:** Apologies
- d) **Chairman Cllr Pinfield:** The new road surface is down on the A422 outside Inkberrow.
- e) **The Clerk provided an update on the following:**
  - **Severn Trent** – The replacement of the water main continues along the Evesham Road with road closures still in place. The diversion routes down Mearse Lane and Dogbut Lane have been reported to Highways so that the verges can be strimmed for visibility. The current diversion signs are causing some confusion for motorists as they direct cars into the road closure but do not indicate the recommended diversion. This has been reported the Severn Trent.
  - **Wildflower Study** – This was reported to have been carried out on the 31<sup>st</sup> May.
- f) **Parish Paths Warden:** Apologies, the clerk will report any footpaths that require attention.
- g) **Cookhill Village Hall:**
  - Race Night (2<sup>nd</sup> June) – The Race Night was very successful, with profits made on the bar during the evening.
  - Skittles (21<sup>st</sup> July) - £6.50 entrance.
  - Funding – The committee are in the process of applying for grant funding to enable them to continue with the kitchen refurbishment and replacement of the faulty boiler before winter.
- h) **Lengthsman Scheme:** Luke Farnsworth has now taken over the role of Parish Lengthsman for Cookhill.
- i) **Playing Fields:** The lines will be replaced at the Playing Fields shortly.
- j) **Affordable Housing – Ridgeway Meadows:** Nothing to report

**18.065 Verges** – Following reports of items being placed on the verges around the Parish contact was made with Worcester Highways Department who confirmed that permission is not given for stones/rocks to be placed on a highway verge as these cannot be seen in the dark and cause damage to passing vehicles if struck. If the land is privately owned then the land owner must ensure that anything placed on the verge is safe or else they may be liable to prosecution. It was agreed that residents placing items on the verge would be contacted with this information.

**Flytipping** – Reports of fly-tipping continue at the top of Church Lane. Residents were reminded that leaving waste on land that does not belong to them is classed as fly-tipping and may incur a fine. Any refuse that cannot be collected by the roadside refuse collection team should be taken to the local Waste and Recycling Centre.

**18.066. GDPR** – The new Privacy Policy for Staff and Councillors, in line with the new Data Protection Regulations 2018, was circulated, considered and approved by all Councillors and the clerk. An updated Privacy Notice will be added to the Parish Council website and a link included in all emails.

**18.067. Finance**

- a) The monthly statement and bank reconciliation for May 2018 showing the available funds, the income and expenditure comparison to the budget was approved.  
Cheques for payment were presented, approved and authorised for payment.
- b) **Outstanding Annual Subscriptions** – The following annual subscriptions were approved for payment at June's meeting;
  - What's On Magazine – Following on from Mr Pashby's presentation the annual subscription cheque will be raised for payment in July.

**18.068. To receive information and items for next agenda**

Councillors are requested to use this as an opportunity to report minor matters of information not included elsewhere on the Agenda and to raise items for future agendas. Councillors are respectfully reminded that this is not a time for debate or decision-making.

**18.069. To confirm the date of the next Parish Council meetings**

- a. **Parish Council Meeting** – Tuesday 10<sup>th</sup> July 2018 – 7.30pm

This meeting closed at 21:10

Signed Chairman

Dated