



**The Minutes of Cookhill Parish Council Meeting  
Held on Tuesday 10<sup>th</sup> July 2018 at 7.30pm  
Cookhill Village Hall.**

**Present:** Councillors R. Pinfield (Chairman), A. Sumner (Vice Chairman), M. Churchill, T. Bennett & V. Gupta.

**In attendance:** Clerk – Kate Brazier  
County Councillor Anthony Hopkins  
District Councillor Audrey Steel  
Mr Tony Mitchell – Parish Paths Warden

The Chairman asked the members of the public if there were any items that they were concerned with on the agenda and if they wished to comment before the meeting officially opened.

**18.070. Apologies received and accepted from:** Cllr Draper, Cllr Davis, District Cllr David Wilkinson & Tony Carter.

**18.071. Declarations of interest**

- a) Register of Interests. Councillors were reminded of the need to update their Register of Interests.
- b) Disclosable Pecuniary Interests
- c) Other Disclosable Interests
- d) Written requests for the Council to grant dispensation (S33 of the Localism Act 2011)

**18.072. Minutes:** The Minutes from the meetings held on Tuesday 12<sup>th</sup> June were approved by the Council and signed by the Chairman as follows;

- a) Parish Land Meeting. Proposed by Cllr Sumner and seconded by Cllr Churchill
- b) Parish Council Meeting. Proposed by Cllr Churchill and seconded by Cllr Sumner

**18.073. Police and Neighbourhood Watch Reports**

- **Police Report** – The following incidents were recorded during June.
  - **Allotments** – 29<sup>th</sup>/30<sup>th</sup> June – 7 allotment sheds were broken into. Items stolen from some.
  - **The Ridgeway** – 30<sup>th</sup> June – Outhouse was broken into, building searched but nothing taken.
  - **Evesham Road** – 4<sup>th</sup> July – Front garden of property approached and an attempt made to steal items. Offender chased away by home owner and items dropped.
- **Neighbourhood Watch** – It was resolved, prior to the meeting, that the Neighbourhood Watch bank account be transferred to the Parish Council. This money will be kept and used for Neighbourhood Watch concerns.
- **Community Speed Watch** – Sessions in the week to be arranged. More volunteers required. Advertise in What's On.

**18.074. Planning Matters:-** members of the public were invited to speak on the applications notified to the Parish Council.

**i) The following applications were considered for comment;**

- a) **W/18/01183/FUL** Sandhills Farm, Edgioake Lane, Astwood Bank, Redditch, B96 6BG  
**Proposal:** Proposed open canopy to three sides of existing storage building, and change of use to allow storage of machinery and equipment.  
**Comment:** Parish Council recommended APPROVAL. This was agreed unanimously.
- b) **W/18/00762/HP** Springfields, 32 Wood Lane, New End, Astwood Bank, B96 6NW  
**Proposal:** Extension to form enlarged kitchen and bedroom above. Addition of green roof.  
AMENDMENTS – Removal of terrace to green roof & installation of a Juliette balcony to sliding window.  
**Comment:** Parish Council discussed the amendments and changed their recommendation to REFUSAL until clarification can be made.

**ii) Reports from Wychavon Planning:**

- a) **W/18/00653/HP** Bakery Cottage, 22 Cladswell Lane, Cookhill, Alcester, B49 5JU  
**Proposal:** Retrospective planning application for the partial conversion of double garage building to provide ancillary accommodation.  
**Decision:** Approved 13/06/18
- b) **W/18/00827/HP** Cornfield Cottage, 57 Lower Cladswell Lane, Cookhill, B49 5JY  
**Proposal:** Proposed first floor extension  
**Decision:** Approved 21/06/18
- c) **W/18/00161/FUL** Clerksroft, 10 Church Lane, Cookhill, B49 5JS  
**Proposal:** Demolition of existing dwelling and erection of replacement dwelling with garage and associated access, landscaping and car parking.  
**Decision:** Approved 03/07/18

- iii) **Planning enforcement matters from Wychavon Planning:**
- a) **Orchard Farm, the Ridgeway** – This case has now been closed by the enforcement team as the owners were able to produce documentation proving that there had been an existing track in this location and therefore the works are seen as maintenance.
  - b) **Tudor Grange** – Extension of garden into neighbouring paddock. Awaiting update from Enforcement.

*Cllr Sumner was excused from the meeting at 20:25*

**18.075. Progress Reports**

- a) **County Cllr Anthony Hopkins:**
  - **Oak Tree Lane** – The emergency sewage works required in Oak Tree Lane, and subsequent confusion, were swiftly dealt with by Gerry Brienza from the Highways Department and the clerk. Clarification was provided to residents and the works quickly carried out by Severn Trent.
- b) **District Councillor Steel:**
  - **Parish Council Event Update** – Cllr Steel provided information to the meeting about the Parish Council event held on 5<sup>th</sup> July. Subjects discussed were New Homes Bonus, Community Led Housing, Wychavon Village of Culture, South Worcestershire Development Plan review and Data Protection.
- c) **District Councillor David Wilkinson:** Apologies
- d) **Chairman Cllr Pinfield:**
  - **Game Fair** – The clerk will chase the organisers for further information regarding the event.
  - **Severn Trent Works** – The diversion signs are still causing great confusion. Severn Trent have been contacted to make them easier to follow.
- e) **The Clerk provided an update on the following:**
  - **Verges** – Letters to go out to households placing items on verges outside their properties.
- f) **Parish Paths Warden:**
  - Not much to report at the moment, general tidying of nettles and clearing being carried out. New fingerposts on the Salt Way. The bridle way opposite the Village Hall was checked and strimmed. No further progress on the gates. The Council thanked Mr Mitchell for his ongoing work, it is much appreciated.
- g) **Cookhill Village Hall:** No updates
- h) **Lengthsman Scheme:**
  - Footpaths have been strimmed along with the weather station and the hedges at the playing fields.
- i) **Playing Fields:**
  - The equipment and benches need to be cleaned. The Parish Council are looking for a company who will do this for them. The benches will also need to be re-varnished.
- j) **Affordable Housing – Ridgeway Meadows:** Nothing to report

**18.076 Neighbourhood Plans –**

A request to discuss the need for a Cookhill Neighbourhood Plan was made. The Council were advised that the current South Worcestershire Development Plan (SWDP) may sufficiently cover the needs of the village. The extent and volume of the work involved in this project was also discussed. It was confirmed that it must be steered by at least 2 Parish Councillors and 6 or more impartial volunteers. It was felt that in order to support a possible increase in housing, there must be sustainable amenities like a village shop, school and a suitable public transport system in place. A definitive decision was not reached.

**18.077. Finance**

- a) The monthly statement and bank reconciliation for June 2018 showing the available funds, the income and expenditure comparison to the budget was approved.  
Cheques for payment were presented, approved and authorised for payment.

**18.078. To receive information and items for next agenda**

Councillors are requested to use this as an opportunity to report minor matters of information not included elsewhere on the Agenda and to raise items for future agendas. Councillors are respectfully reminded that this is not a time for debate or decision-making.

**18.079. To confirm the date of the next Parish Council meetings**

- a. **Parish Council Meeting** – Tuesday 14<sup>th</sup> August 2018 – 7.30pm

This meeting closed at 21:00

Signed Chairman

Dated