



**The Minutes of Cookhill Parish Council Meeting
Held on Tuesday 9th October 2018 at 7.30pm
Cookhill Village Hall.**

Present: Councillors R. Pinfield (Chairman), A. Sumner (Vice Chairman), P. Davis, V. Gupta & T. Bennett.

In attendance: Clerk – Kate Brazier
County Councillor Anthony Hopkins
District Councillor Audrey Steel

The Chairman asked the members of the public if there were any items that they were concerned with on the agenda and if they wished to comment before the meeting officially opened. He asked if anyone wished to record the meeting and to make it known to the clerk if they were intending to do so.

18.101. Apologies received and accepted from: Cllr Churchill, Cllr Draper, District Cllr David Wilkinson & Mr T. Mitchell

18.102. Declarations of interest

- a) Register of Interests. Councillors were reminded of the need to update their Register of Interests.
- b) Disclosable Pecuniary Interests
- c) Other Disclosable Interests – *Cllr Sumner disclosed at interest in 18.108 b) as she is on the Village Hall committee.*
- d) Written requests for the Council to grant dispensation (S33 of the Localism Act 2011)

18.103. Minutes: The Minutes from the meeting held on Tuesday 11th September 2018 were approved by the Council and signed by the Chairman. Proposed by Cllr Sumner and seconded by Cllr Bennett.

18.104. Police and Neighbourhood Watch Reports

- **Police Report** – No incidents reported in September.
- **Neighbourhood Watch** – Cllr Bennett has ordered new NHW signs for distribution and posters for displaying in the noticeboards. He is awaiting these.
- **Community Speed Watch** – Further sessions to be arranged for later in the month. The Parish Council are awaiting software for the laptop that will allow them to download data from the vehicle activated sign (VAS) on Edgioake Lane.

18.105. Planning Matters:- members of the public were invited to speak on the applications notified to the Parish Council.

i) The following applications were considered for comment;

- a) **W/18/01605/HP** Greensleeves, Edgioake Lane, Astwood Bank, B96 6BG
Proposal: Single storey orangery to rear
Consultation ended 27th September the Parish Council recommended approval.
- b) **W/18/01606/LB** Greensleeves, Edgioake Lane, Astwood Bank, B96 6BG
Proposal: Single storey orangery to rear – Listed building consent
Consultation ended 27th September the Parish Council recommended approval.

ii) Reports from Wychavon Planning:

- a) **W/18/01455/FUL** The Tudor House, 40 Evesham Road, Cookhill, Alcester, B49 5LQ
Proposal: Change of use of land from agricultural land to extend garden.
Decision: APPROVED 12/09/18
- b) **W/18/01360/HP** Honeysuckle Cottage, 13 Evesham Road, Cookhill, Alcester, B49 5LL
Proposal: Replacement garage
Decision: Approved 19/09/18
- c) **W/18/01608/HP** The Tudor House, 40 Evesham Road, Cookhill, Alcester, B49 5LQ
Proposal: Demolition of existing sheds and erection of replacement shed
Decision: Approved 01/10/18
- d) **W/18/01773/HP** Ferndale, 29 Lower Cladswell Lane, Cookhill, Alcester, B49 5JY
Proposal: Double storey side extension
Decision: Approved 05/10/18

iii) Planning enforcement matters from Wychavon Planning: None

18.106. Progress Reports

- a) **County Cllr Anthony Hopkins:** Since the last meeting Cllr Hopkins and Mr Brienza from the Highways department have addressed a number of issues reported by the Parish Council, including potholes on Brandheath Lane, overgrown signage and dangerous items placed on verges. The Parish Council thanked Cllr Hopkins for his help.
- b) **District Councillor Steel:** Cllr Steel advised the Council that there will be two briefing sessions for Parish Councils at Wychavon in November and December that may be of interest.
- c) **District Councillor David Wilkinson:** *Apologies*
- d) **Chairman Cllr Pinfield:**
 - **Grass cutting** – The current contract to cut the grass verges around the parish ceases at the end of October and the clerk has been investigating several other quotes for the work. To be put on the November Agenda.
- e) **The Clerk provided an update on the following:**
 - **Damaged Wall** – The clerk was unable to ascertain who was responsible for the damage to the wall in Oak Tree Lane. The home owner has been contacted with an update.
- f) **Parish Paths Warden:** Apologies. Mr Mitchell reported that the field gate leading to the public footpath from the A422 remains closed. The landowner will be contacted.
- g) **Cookhill Village Hall:**
 - **Race Night** – The Race Night scheduled for the 6th October was postponed until 2019.
 - **Halloween Quiz Night** – Saturday 27th October, 6.30pm for 7pm start. There will be food and the bar will be open. Tickets are £8 including food. Prizes available for the winning quiz team and the Halloween fancy dress.
- h) **Lengthsman Scheme:**
 - **Gullies & Drains** – Clarification is to be sought as to whether the Lengthsman can clear gullies and drains in the parish following a change in legislation.
 - **Training** – The Lengthsman will attend essential training to ensure that his qualifications are up to date to ensure he is able to carry out work on the highway.
- i) **Playing Fields:** The boundary has been confirmed and the necessary road markings will be organised. The hedge will be cut by the Lengthsman.
- j) **Affordable Housing – Ridgeway Meadows:** No updates

18.107. **Councillor Communication** – Councillors were asked to confirm their primary source for contact and what details they preferred be published in the What's On. These contact details will be updated for the November issue.

18.108. Finance

- a) The monthly statement and bank reconciliation for September 2018 showing the available funds, the income and expenditure comparison to the budget was approved.
Cheques for payment were presented, approved and authorised for payment.
- b) **Funding Requests**
 - **Cookhill Village Hall** – Cllr Sumner made a short presentation on behalf of Cookhill Village Hall Committee detailing the project plans for the refurbishment of the kitchen, bar area and replacement of the ancient boiler. The hall committee have worked hard to raise a large proportion of the estimated cost of the project.
***Cllr Sumner left the meeting whilst the grant proposal was discussed.**
The Parish Council discussed the project and agreed in principal to grant the Village Hall committee funds to assist with the replacement of the boiler. This is subject to receiving the relevant quotes. The clerk requested that 3 quotes to be presented at the November meeting.
 - No other grant requests were received.

18.109. To receive information and items for next agenda

Councillors are requested to use this as an opportunity to report minor matters of information not included elsewhere on the Agenda and to raise items for future agendas. Councillors are respectfully reminded that this is not a time for debate or decision-making.

- Grass Cutting in the Parish
- Village Hall – Grant for new boiler

18.110. To confirm the date of the next Parish Council meetings

- a. **Parish Council Meeting** – Tuesday 13th November at 7.30pm

This meeting closed at 20:42

Signed Chairman

Dated