



**The Minutes of Cookhill Parish Council Meeting
Held on Tuesday 13th November 2018 at 7.30pm
Cookhill Village Hall.**

Present: Councillors R. Pinfield (Chairman), A. Sumner (Vice Chairman), Cllr Draper, Cllr Churchill & T. Bennett.

In attendance: Clerk – Kate Brazier
County Councillor Anthony Hopkins
District Councillor Audrey Steel

Mr Tony Mitchell – Parish Paths Warden
2 members of the public

The Chairman asked the members of the public if there were any items that they were concerned with on the agenda and if they wished to comment before the meeting officially opened. He informed the meeting that the Parish Council would be recording sections of the meeting on this occasion. A member of the public had informed the Council, in advance of the meeting, that they would also be recording relevant parts of the meeting, relating to item 18.115 i) a).

Permission is not required to record or film people in a public place but any personal data recorded during the process is subject to GDPR and the Data Protection Act 2018. A copy of the Parish Council's Privacy Policy was available.

18.111. Apologies received and accepted from: Cllr V. Gupta & District Cllr David Wilkinson

18.112. Declarations of interest

- a) Register of Interests. Councillors were reminded of the need to update their Register of Interests.
- b) Disclosable Pecuniary Interests
- c) Other Disclosable Interests – Cllr T. Bennett – Item 18.115 i) a) & Cllrs Sumner & Churchill – Item 18.119 b)
- d) Written requests for the Council to grant dispensation (S33 of the Localism Act 2011) – The Parish Council have received a dispensation request from Cllr Bennett to enable him to remain in the meeting during the discussion and subsequent vote on item 18.115 i) a). The Council granted this request.

18.113. Minutes: The Minutes from the meeting held on Tuesday 9th October 2018 were approved by the Council and signed by the Chairman. Proposed by Cllr Sumner and seconded by Cllr Bennett, all in favour.

18.114. Police and Neighbourhood Watch Reports

- **Police Report**
 - Break-in at Lower Cladswell Lane. Sheds and outhouses being targeted. Intruders had cut through the fence.
- **Neighbourhood Watch**
 - Wheelie bin stickers being investigated. Cllr Bennett thinks they would be good value.
- **Community Speed Watch** – The team have been out on Edgioake Lane. They reported fewer speeding motorists and believe that the speed watch and VAS at SE Davis' are having a positive effect. The Council asked that a further location be considered on the Ridgeway.

18.115. Planning Matters:- members of the public were invited to speak on the applications notified to the Parish Council.

i) The following applications were considered for comment;

Cllr Bennett disclosed an interest in this item and decided not to vote. Meeting closed at 7.52pm for presentation and comments from the public.

- a) **W/18/02276/PIP** Field Adjacent 45, The Ridgeway, New End, Astwood Bank
Proposal: Application for permission for rural exemption development consisting of the erection of 3 affordable self-build bungalows.
Recommendations: Following a presentation from the applicant the Parish Council discussed the proposal for permission in principle at the site. They recommended APPROVAL at this stage because the PIP application is for 3 affordable houses, subject to a S.106 agreement and as such this makes the area a rural exception site. They acknowledged that the recent Housing Needs Survey had identified a need for this type of property in Cookhill.
Voted all in favour, with one abstention.

ii) Reports from Wychavon Planning:

- a) **W/18/01605/HP** Greensleeves, Edgioake Lane, Astwood Bank, B96 6BG
Proposal: Single storey orangery to rear
Application withdrawn by applicant
- b) **W/18/01606/LB** Greensleeves, Edgioake Lane, Astwood Bank, B96 6BG
Proposal: Single storey orangery to rear – Listed building consent
Application withdrawn by applicant

iii) Planning enforcement matters from Wychavon Planning: None

18.116. Progress Reports

- a) **County Cllr Anthony Hopkins:**

- Speed limit signs – Safer Roads Partnership advised that 30mph stickers have been discontinued. Cllr Hopkins recommended checking with the Police.
- Hedge at Arrow crossroads – This has been passed on to the Highways department but there is a delay as the owner's permission is required before a hedge can be cut. Cllr Hopkins commented that this was a visibility issue and was pushing for the work to be carried out.
- Grit Bins – It was advised that these be checked.
- Driver Safety Session – Tuesday 20th November at Bishampton Village Hall. The session will be attended by Police and Crime Commissioner John Campion.

b) District Councillor Steel:

- Cllr Steel advised that there is a new Leader of the Council at Wychavon, Mr Bradley Thomas.

c) District Councillor David Wilkinson: Apologies

d) Chairman Cllr Pinfield:

- **Allotment Secure Container** – The wrong container was delivered and was sent back. The amount will be refunded and a replacement supplier researched.
- **Computer Club** – The Chairman thanked the clerk for running the club. It is well attended and enjoyed.

e) The Clerk provided an update on the following:

- **Elections 2019** – The Chairman & clerk are booked for a Community Engagement seminar at County Hall.
- **Allotment Vacancies** – There are now 4 vacant plots at the allotments. These will be advertised in the What's On, on the PC website and also in the Astwood Bank News.
- **Potholes on Brandheath Lane** – The potholes have been filled.

f) Parish Paths Warden:

- **Gate on A422** – Mr Mitchell will try to make contact with the landowner as the footpath must remain accessible. If the gate is not left open then it will need to be removed.
- **Cladswell Lane** – The footpath finger post that had rotted away has been repaired.
- **Baptist Church** – The footpath post has been repaired and reinstated.
- **Horse manure** – A landowner depositing horse manure onto the footpath that runs alongside their field will be reported to the County Council.

The Parish Council thanked Mr Mitchell for his ongoing assistance around the Parish.

g) Cookhill Village Hall:

- **Halloween Quiz Night** – The Quiz raised £200, this will go towards the hall refurbishment fund.
- **Christmas Skittles** – Saturday 8th December. Attendance would be much appreciated. Assistance required to set up the skittle alley please.
- **Christmas Decorations** – Set up 3rd December at 10am
- **Mulled Wine Evening** – Wednesday 19th December 6.30 – 9.30pm Free entry
- **No New Year's Eve Party** – There will be no New Year's Eve Party this year.

h) Lengthsman Scheme:

- **Training** – The Lengthsman has carried out essential training
- **Daffodils** – Daffodils have been planted at missing locations around the Parish

i) Playing Fields:

- **Swing** – One of the swings at the Playing Fields has been reported as damaged. A new one will be ordered.

j) Affordable Housing – Ridgeway Meadows:

18.117. Grass-cutting in Cookhill – The Council reviewed the current grass cutting contract and quotes received from 2 other companies. It was agreed that Limebridge would be offered the contract again. The locations for cutting are to be clarified. All in favour.

18.118. Co-option of Parish Councillors – Should there be a vacancy on the Council from the beginning of December this will not need to be advertised due to the forthcoming Elections in May 2019.

18.119. Finance

- The monthly statement and bank reconciliation for October 2018 showing the available funds, the income and expenditure comparison to the budget was approved.
Cheques for payment were presented, approved and authorised for payment.
- Village Hall Grant Request
 - **Boiler** – The Councillors reviewed the two quotes for the work to replace the boiler. It was agreed that Picken Industrial Heating Ltd. be given the job. The clerk will make contact with the company to arrange.
 - **New Homes Bonus Consultation** – The application for New Homes Bonus money was turned down.
- St Paul's Church Grant Request – The Council agreed that they would grant a fixed amount towards a particular part of the renovation work. It was requested that a representative from the Church attend the December meeting to update the Council on the current financial situation.
- Investment Projects – An area of land in the Parish may be coming up for sale. Ongoing.

18.120. To receive information and items for next agenda

Councillors are requested to use this as an opportunity to report minor matters of information not included elsewhere on the Agenda and to raise items for future agendas. Councillors are respectfully reminded that this is not a time for debate or decision-making.

18.121. To confirm the date of the next Parish Council meetings

- Parish Council Meeting** – Tuesday 11th December 2018 at 7.30pm

This meeting closed at 21.30

Signed Chairman

Dated