



**The Minutes of Cookhill Parish Council Meeting
Held on Tuesday 9th April 2019 at 7.30pm
Cookhill Village Hall.**

Present: Cllr R. Pinfield (Chairman), Cllr A. Sumner (Vice Chairman), Cllr M. Churchill, Cllr V. Gupta & Cllr T. Bennett.

In attendance: Clerk – Kate Brazier
County Councillor Anthony Hopkins
District Councillor Audrey Steel
PC Aidan Goundry

10 members of the public

The Chairman asked the members of the public if there were any items that they were concerned with on the agenda and if they wished to comment before the meeting officially opened. He asked if anyone wished to record the meeting and to make it known to the clerk if they were intending to do so.

19.033. Apologies received and accepted from: Cllr P. Davis, District Cllr David Wilkinson & Mr Tony Mitchell.

19.034. Declarations of interest

- a) Register of Interests. Councillors were reminded of the need to update their Register of Interests.
- b) Disclosable Pecuniary Interests
- c) Other Disclosable Interests
- d) Written requests for the Council to grant dispensation (S33 of the Localism Act 2011)

19.035. Minutes: The Minutes from the meeting held on Tuesday 12th March were approved by the Council and signed by the Chairman. Proposed by Cllr Gupta and seconded by Cllr Sumner.

19.036. Police and Neighbourhood Watch Reports

- **Police Report** – 2 sheds broken into at the Cookhill Allotments. Nothing stolen. Tenants are encouraged to put valuable items in the secure containers.
- **Neighbourhood Watch** – Nothing to report. Annual report received by Cllr Bennett.
- **Community Speed Watch** – The radar gun is currently with the Safer Roads Partnership to be calibrated.

19.037. Planning Matters:- members of the public were invited to speak on the applications notified to the Parish Council.

i) The following applications were considered for comment;

- a) **W/19/00387/RM** 23A The Ridgeway, New End, Astwood Bank
Proposal: Reserved matters application for access, appearance, landscaping, layout and scale for the erection of a two storey detached dwelling approved under W/16/00650/OU
Consultation ended 5th April 2019, the Parish Council recommended REFUSAL.
- b) **W/19/00540/HP** Windgather, 27 Wood Lane, New End, Astwood Bank, B96 6NN
Proposal: Proposed first floor rear extension, new side windows and new front window
Consultation ended 8th April 2019, the Parish Council recommended REFUSAL.
- c) **W/19/00628/HP** Ferndale, 29 Lower Cladswell Lane, Cookhill, B49 5JY
Proposal: Demolition of existing conservatory & construction of single storey rear extension.
Consultation ended 9th April 2019, prior to meeting, the Parish Council recommended APPROVAL.
- d) **W/19/00658/HP** Fairview, 57 The Ridgeway, New End, Astwood Bank, B96 6LY
Proposal: Erection of detached garage with first floor ancillary accommodation (variation to approval under W/14/00534/PP)
Recommendation: The Parish Council recommended APPROVAL.
- e) **W/19/00659/HP** Fairview, 57 The Ridgeway, New End, Astwood Bank, B96 6LY
Proposal: Conversion of brick outbuilding into residential annex accommodation (retrospective).
Recommendation: The Parish Council recommended APPROVAL.
- f) **W/19/00661/HP** Fairview, 57 The Ridgeway, New End, Astwood Bank, B96 6LY
Proposal: Erection of agricultural storage building (retrospective).
Recommendation: The Parish Council recommended APPROVAL.

ii) Reports from Wychavon Planning:

- a) **W/18/02450/LB** 104 The Ridgeway, New End, Astwood Bank, B96 6NA

Proposal: Installation of an LPG central heating system to include: eight wall mounted radiators, wall mounted boiler, external cylinders and boiler flue located to the rear.

Decision: Approved 15th March 2019

a) **Planning enforcement matters from Wychavon Planning:** None

19.038. Progress Reports

a) **County Cllr Anthony Hopkins:**

- *Highways Liaison Officer* – Cllr Hopkins advised that the new Highways Liaison Officer had now taken up his post following the early retirement of Mr Brienza earlier in the year.
- *Saltway Signage* – Replacement of the damaged signage by the Nevill Arms is still in progress. More effective signage has been proposed and needs to be agreed. Ongoing.

b) **District Councillor Steel:**

- *Localism & Community Funding Advisory Panel* – Cllr Steel has recently chaired a meeting where funding was given out to deserving local groups. All applications for funding welcomed.

c) **District Councillor David Wilkinson:** Apologies

d) **Chairman Cllr Pinfield:**

- *Ridgeway Nurseries Planning Application* – An extraordinary meeting has been called to discuss the recent planning application as it missed the Agenda for the main April meeting. It will be held on Tuesday 16th April in the Cookhill Village Hall meeting room at 7pm.
- *Professional Advice* – It was agreed that professional advice be sought regarding the above planning application to ensure that the Council upholds its policy to maintain the green belt & development boundary.

e) **The Clerk provided an update on the following:**

- *Sandholes* – Investigations to confirm ownership of Sandholes have moved on considerably since changing solicitor. Ongoing.

f) **Parish Paths Warden:** Apologies. Nothing to report, finger post by allotments has been reported for replacement.

g) **Cookhill Village Hall:**

- *AGM* – The Village Hall AGM will be held on Wednesday 24th April. Doors open at 6.45pm, with the meeting starting at 7.30pm. Drinks will be served.
- *Refurbishments* – The work on the kitchen and bar area will commence on the 7th May. Completion is estimated by the end of May. Clubs may continue to use the hall if they wish.

h) **Lengthsman Scheme:** Work continues in the Parish to clear ditches and headwalls. Weed-killing work to be carried out at the Allotments.

i) **Playing Fields:**

- *Swing* – A replacement swing will be ordered at a cost of £135.63 plus VAT. Purchase previously agreed.
- *RoSPA Play Safety* – The equipment has passed its review, carried out annually by RoSPA.

j) **Affordable Housing – Ridgeway Meadows:** No update

19.039. Smart Water – No update. Ongoing.

19.040. Lengthsman Contract – The Lengthsman contract for 2019/20 has been renewed after reviewing all external contractors. The contract has been signed and returned to the clerk. The County Council funded Lengthsman Scheme has been extended for 2019/20.

19.041. The Council resolved to approve updated versions of the following;

a) **Asset Register**

b) **Risk Assessment Schedule**

c) **Reserves Fund 2019/20**

d) **Financial Regulations**

The following will be reviewed at a later date;

e) **Amendments to recording of meetings policy**

19.042. Finance

- a) The monthly statement and bank reconciliation for March 2019 (year end) showing the available funds, the income and expenditure comparison to the budget was approved. Cheques for payment were presented, approved and authorised for payment.

19.043. To receive information and items for next agenda

Councillors are requested to use this as an opportunity to report minor matters of information not included elsewhere on the Agenda and to raise items for future agendas. Councillors are respectfully reminded that this is not a time for debate or decision-making.

19.044. To confirm the date of the next Parish Council meeting

- a. **Annual Parish Council Meeting** – Tuesday 14th May 2019 at 7:30pm

This meeting closed at 21:42

Signed Chairman

Dated