



**The Minutes of Cookhill Parish Council Meeting  
Held on Tuesday 11<sup>th</sup> June 2019 at 7.30pm  
Cookhill Village Hall.**

**Present:** Cllr R. Pinfield (Chairman), Cllr A. Sumner (Vice Chairman), Cllr M. Churchill, Cllr Hamilton & Cllr T. Bennett.

**In attendance:** Clerk – Kate Brazier  
County Councillor Anthony Hopkins  
District Councillor David Wilkinson

4 members of the public

The Chairman asked the members of the public if there were any items that they were concerned with on the agenda and if they wished to comment before the meeting officially opened. He asked if anyone wished to record the meeting and to make it known to the clerk if they were intending to do so.

**19.066. Apologies received and accepted from:** Cllr. V. Gupta, Cllr P. Davis, District Cllr Audrey Steel & Mr Tony Mitchell.

**19.067. Declarations of interest**

- a) Register of Interests. Councillors were reminded of the need to update their Register of Interests.
- b) Disclosable Pecuniary Interests
- c) Other Disclosable Interests
- d) Written requests for the Council to grant dispensation (S33 of the Localism Act 2011)

**19.068. Minutes:** The Minutes from the Annual Parish Council meeting held on **Tuesday 14<sup>th</sup> May 2019** were approved by the Council and signed by the Chairman. Proposed by Cllr Sumner and seconded by Cllr Churchill.

**19.069. Police and Neighbourhood Watch Reports**

- **Police Report** – No reports received.
- **Neighbourhood Watch** – Nothing to report.
- **Community Speed Watch** – The radar gun has been returned. Volunteers are needed for training.

**19.070. Planning Matters:-** members of the public were invited to speak on the applications notified to the Parish Council.

**i) The following applications were considered for comment;**

- a) **W/19/01101/HP** The Woodlands, Saltway, New End, Astwood Bank, B96 NH  
**Proposal:** Remove existing UPVC conservatory and replace with oak framed garden room  
**Consultation ended 5<sup>th</sup> June, the Parish Council recommended APPROVAL.**
- b) **W/18/02206/FUL** Coppice View & Ridgeway Nurseries, Evesham Road, Cookhill  
**Proposal:** Replacement of bungalow, shop & associated storage / garden nursery buildings with 9 market dwellings.  
**APPLICATION WITHDRAWN BY APPLICANT 23/05/19**
- c) **W/19/01092/HP** Windgather, 27 Wood Lane, New End, Astwood Bank, B96 6NN  
**Proposal:** Proposed loft conversion including dormer windows, rooflights & window changes to front and rear.  
**Recommendation:** The Parish Council recommended APPROVAL subject to conditions.

**ii) Reports from Wychavon Planning:**

- a) **W/19/00387/RM** 23A The Ridgeway, New End, Astwood Bank  
**Proposal:** Reserved matters application for access, appearance, landscaping, layout and scale for the erection of a two storey detached dwelling approved under W/16/00650/OU  
**Decision:** APPROVED 9<sup>th</sup> May 2019
- b) **W/19/00661/FUL** Fairview, 57 The Ridgeway, New End, Astwood Bank, B96 6LY  
**Proposal:** Erection of agricultural storage building (retrospective).  
**Decision:** REFUSED 16<sup>th</sup> May 2019
- c) **W/19/00658/FUL** Fairview, 57 The Ridgeway, New End, Astwood Bank, B96 6LY  
**Proposal:** Erection of detached garage with first floor ancillary accommodation. Retrospective.  
**Decision:** APPROVED 20<sup>th</sup> May 2019

**iii) Planning enforcement matters from Wychavon Planning:**

- a) The Cedars, Worcester Road – Rear extension. The site has been visited by Planning Enforcement and it was confirmed that the works fall under Permitted Development.

**19.071. Progress Reports**

**a) County Cllr Anthony Hopkins:**

- *Chevrons at Cookhill Priory* – The damaged chevrons have now been replaced.
- *Drainage on Edgioake Lane* – Cllr Hopkins met with the Highways drainage expert to assess the flooding on Edgioake Lane. Water was running down the road. A four week notice was set to clear the drains. The priority is to get the water drained off the road.
- *Saltway signage* – These specialised signs are currently on order. Ongoing.
- *Potholes & Verges* – The potholes on Brandheath Lane have been reported and the verge has been repaired on Mearse Lane. The clerk will report the large pothole on Cladswell Lane.

**b) District Councillor Steel: Apologies**

**c) District Councillor David Wilkinson:**

- *South Worcestershire Development Plan (SWDP)* – The SWDP is currently undergoing its 5 year review. It is important that any issues are highlighted now. Comments to Cllr Wilkinson as soon as possible.

**d) Chairman Cllr Pinfield:**

- *Noticeboards* – The Chairman commented that some of the Parish Noticeboards needed some renovation.
- *Blue Phone Boxes* – These will house defibrillators.

**e) The Clerk provided an update on the following:**

- *Sandholes Access* – The solicitors have made significant progress regarding the Sandholes ownership. The lost documents have been located. It was agreed that the solicitor would apply to the Land Registry to legally record the Parish Council's ownership.

**f) Parish Paths Warden: Apologies**

**g) Cookhill Village Hall:**

- *Kitchen & Bar Renovations* – The works at the hall have now been completed. The Parish Council extended their thanks to Cllr Sumner and the Village Hall Committee for their commitment to such a large project. There will be a celebration party on Saturday 15<sup>th</sup> June.
- *Race Night* – The Hall will be running another Race Night on 20<sup>th</sup> July.
- *Aber Valley Male Voice Choir* – 2<sup>nd</sup> November

**h) Lengthsman Scheme:**

- *Dog Waste Problem* – The Lengthsman has reported an increase in people not collecting up their dog waste from the footpath from Oak Tree Lane to Chamberlain Lane. The situation will be monitored and paths will go unstrimmed if the problem continues. Clerk to put something in the What's On.

**i) Playing Fields:**

- *Hedge* – The Lengthsman will trim the top and sides of the hedge.
- *Tennis Table* – New bats needed.

**j) Affordable Housing – Ridgeway Meadows: No update**

**19.072. The following items were discussed and approved;**

- a) *Fencing at the Allotments* – It was agreed that the replacement fencing for the fields be purchased from Mr. Snape.  
b) *Dog Waste Bin* – The bin by the Cricket Club will be monitored to see if a specific dog waste bin is required.

**19.073. Finance**

- a) The monthly statement and bank reconciliation for May 2019 showing the available funds, the income and expenditure comparison to the budget was approved.  
Cheques for payment were presented, approved and authorised for payment.  
b) *Donation to the Charlotte and Craig Saving Hearts Foundation* – A donation of £ 200 was proposed by Cllr Pinfield and seconded by Cllr Sumner and agreed unanimously.

**19.074. To receive information and items for next agenda**

Councillors are requested to use this as an opportunity to report minor matters of information not included elsewhere on the Agenda and to raise items for future agendas. Councillors are respectfully reminded that this is not a time for debate or decision-making.

**19.075. To confirm the date of the next Parish Council meeting**

- a. **Parish Council Meeting** – Tuesday 9<sup>th</sup> July at 7.30pm

This meeting closed at 21:24

**Signed Chairman**

**Dated**