



**The Minutes of Cookhill Parish Council Meeting
Held on Tuesday 11th August 2020 at 7.30pm
VIRTUAL MEETING**

Present: Cllr R. Pinfield (Chairman), Cllr A. Sumner (Vice Chairman), Cllr M. Churchill, Cllr V. Gupta & Cllr T. Bennett

In attendance: Clerk – Kate Brazier
County Cllr Anthony Hopkins
District Cllr Audrey Steel

2 members of the public (*left the meeting following the Public Question Time*)

The Chairman asked the members of the public if there were any items that they were concerned with on the agenda and if they wished to comment before the meeting officially opened. He asked if anyone wished to record the meeting and to make it known to the clerk if they were intending to do so.

20.075. Apologies received and accepted from: Cllr P. Davis, Cllr C. Hamilton, District Cllr D. Wilkinson & Mr T. Mitchell

20.076. Declarations of interest

- a) Register of Interests. Councillors were reminded of the need to update their Register of Interests.
- b) Disclosable Pecuniary Interests
- c) Other Disclosable Interests
- d) Written requests for the Council to grant dispensation (S33 of the Localism Act 2011)

20.077. Minutes: The Minutes of the virtual meeting of the Parish Council, held on **Tuesday 14th July 2020**, were approved as a correct record by the Council, and signed by the clerk on behalf of the Chairman.
Proposed by Cllr Gupta and seconded by Cllr Sumner.

20.078. Police and Neighbourhood Watch Reports

- **Police Report** – No updates received
- **Neighbourhood Watch** – No updates received
- **Community Speed Watch** – No update

20.079. Planning Matters:- members of the public were invited to speak on the applications notified to the Parish Council.

i) The following applications were considered for comment;

- a) **W/20/01371/FUL Land used for training and premises, Sandhills Farm, Edgioake Lane, Astwood Bank**
Proposal: Full planning application for the proposed installation of a Ground Source Heat Pump (GSHP) system to serve existing workshop building.
Decision: The Parish Council recommended APPROVAL
- b) **W/20/01473/HP Windy Ridge, 8 The Ridgeway, New End, Astwood Bank, Redditch, B96 6LT**
Proposal: Proposed 2 storey side extension
Decision: The Parish Council recommended APPROVAL

ii) Pending application updates:

- a) **W/20/00670/TDC5 Caravan at 47 The Ridgeway, New End, Astwood Bank, B96 6LS**
Proposal: Application for technical details (part 2) following approval of Permission in Principle ref 18/02276/PIP for a rural exception development consisting of the erection of 3 no. discount market self-build dwellings (resubmission of application 19/01926/TDS5) *No updates*

iii) Reports from Wychavon Planning:

- a) **W/20/01168/HP The Hollies, 7 Wood Lane, New End, Astwood Bank, Redditch, B96 6NN**
Proposal: Insertion of 4 Velux roof lights in annex
Decision: APPROVED 24/07/2020
- b) **W/20/00384/HP Little Staples, Evesham Road, Cookhill, B49 5LJ**
Proposal: Demolition of existing garage. Erection of two storey extension to side of house & detached garage.
Decision: APPROVED 21/07/2020
- c) **W/20/00994/FUL Manor Farm Cottage, Edgioake Lane, Astwood Bank, Redditch, B96 6LL**
Proposal: Erection of Barn / Shed
Decision: APPROVED 21/07/2020
- d) **W/20/01266/HP 23, The Ridgeway, New End, Astwood Bank, Redditch, B96 6LS**

Proposal: Single storey side extension to form garage

Decision: APPROVED 07/08/2020

iv) **Planning enforcement matters from Wychavon Planning:** None received by the Parish Council

20.080. Progress Reports

a) County Cllr Anthony Hopkins:

- *COVID19* – The County Council have published a plan detailing what procedures are in place should there be a localised outbreak in the County. The area would be locked down immediately. Local mobile testing units would travel to the location in question to avoid infected people traveling across the county.
- *Libraries & Household Recycling Centres* – Libraries and tips across the county have started to reopen.
- *Here2Help* – There is a dedicated page on the WCC website for anyone looking for assistance regarding COVID19. There is also a link to Here2Help Business.
- *Highways* – The Highways Department are still working to catch up following Lockdown easing.
- *Edgioake Crossroads* – A budget of £60,000 has been allocated to alleviate the accident issues at the Edgioake Crossroad with the Salt Way. Further information to follow.
- *Road surface on Lower Cladswell* – To be reported following recent resurfacing works as it is not fit for purpose.

b) District Councillor Steel: Vic Allison is the new Managing Director at Wychavon.

c) District Councillor David Wilkinson: Apologies

d) Chairman Cllr Pinfield: Dog waste bins are being well used around the Parish.

e) The Clerk provided an update on the following: Sandholes application to the Land Registry is moving on slowly.

f) Parish Paths Warden: Apologies

g) Cookhill Village Hall: The Hall is planning to reopen in September, but only to clubs and groups. Only the main hall will be hired out, with the conference room being used for storing essential PPE. The Hall will not be hired for private functions yet.

h) Lengthsman Scheme: The Lengthsman has been working hard to clear footpaths around the parish as instructed.

i) Playing Fields: Following the opening on the 1st August the fields are being well used. The hand sanitiser station has been installed along with posters reminding users to follow the guidelines. The equipment is deep cleaned twice a month.

j) Affordable Housing – Ridgeway Meadows: Residents parking on the pavements will be ticketed.

k) Cookhill Allotments:

- 1 vacant plot with 3 people on the waiting list. Plot 38 will need some further work before it is ready to for a new tenant.
- Social distancing is continuing on site with committee members assisting on plots and filling water butts to avoid items being cross contaminated.
- Weed killing is required at the site. The Lengthsman will be contacted to carry out the work.
- There is a problem with rabbits at the site, work will be carried out to repair the perimeter fencing where they may be getting in. Gates to the site must be kept closed.

20.081. Councillor Training

It was agreed that Councillors refresh their knowledge by attending the virtual Councillor training organised by CALC. Training to deal with members of the public who become abusive.

20.082. Reopening of Cookhill Village Hall / Parish Council Meetings 2020/2021

- *Cleaning* – The Village Hall will carry out a deep clean once a week. It will be the responsibility of hirers to clean touch points and surfaces before, and after, use. Hirers will be given an extra half an hour before and after their allotted time.
- *Hall Hire* – There are no plans to increase the hire charge at this stage.
- *PC Meetings* – The Parish Council will continue to meet virtually until 2021, as advised by NALC.

20.083. Finance

- a) The monthly statement and bank reconciliation for July 2020 showing the available funds, the income and expenditure comparison to the budget was approved.
Cheques for payment were presented, approved and authorised for payment.

20.084. To receive information and items for next agenda

Councillors are requested to use this as an opportunity to report minor matters of information not included elsewhere on the Agenda and to raise items for future agendas. Councillors are respectfully reminded that this is not a time for debate or decision-making.

20.085. To confirm the date of the next Parish Council meeting

- a. **Parish Council & Land Meetings** – Tuesday 8th September 2020

This meeting closed at 20:49

Signed Chairman

Dated