



**The Minutes of Cookhill Parish Council Meeting  
Held on Tuesday 14<sup>th</sup> January 2020 at 7.30pm  
Cookhill Village Hall.**

**Present:** Cllr R. Pinfield (Chairman), Cllr A. Sumner (Vice Chairman), Cllr M. Churchill, Cllr C. Hamilton, Cllr T. Bennett, & Cllr P. Davis.

**In attendance:** Clerk – Kate Brazier  
District Cllr Audrey Steel

Mr T. Mitchell – Parish Paths Warden

1 member of the public

The Chairman asked the members of the public if there were any items that they were concerned with on the agenda and if they wished to comment before the meeting officially opened. He asked if anyone wished to record the meeting and to make it known to the clerk if they were intending to do so.

**20.001. Apologies received and accepted from:** County Cllr Anthony Hopkins, District Cllr David Wilkinson & Cllr V. Gupta

**20.002. Code of Conduct** – At the request of the Vice-Chair, the Chairman approved that item 20.008 c.) **Adoption of the revised Code of Conduct** be resolved at this point. The Parish Council considered the revised Code of Conduct and resolved to officially adopt it in its entirety. Proposed by Cllr Sumner and seconded by Cllr Hamilton. All in favour with one abstention.

**20.003. Declarations of interest**

- a) Register of Interests. Councillors were reminded of the need to update their Register of Interests.
- b) Disclosable Pecuniary Interests
- c) Other Disclosable Interests – *Cllr Bennett registered an interest in item 20.006. i) b)*
- d) Written requests for the Council to grant dispensation (S33 of the Localism Act 2011)

**20.004. Minutes:** The Minutes of the meeting of the Parish Council, held on **Tuesday 10<sup>th</sup> December 2019**, were approved as a correct record by the Council, and signed by the Chairman. Proposed by Cllr Davis and seconded by Cllr Sumner.

**20.005. Police and Neighbourhood Watch Reports**

- **Police Report** –
  - **Residential burglary on The Ridgeway**  
Persons unknown have entered the main gate of the property in an attempt to steal the Land Rover Defender. The property was entered to obtain the keys to the vehicle and a wallet was also taken with the money removed and the wallet discarded. Occupants disturbed the intruders and the vehicle was not taken.
- **Neighbourhood Watch** – The new stickers will need to be reprinted so that they stick on the inside of the window.
- **Community Speed Watch** – The Community Speed Watch team will be supporting the National Speed Awareness Campaign, run by the NPCC, and West Mercia Police, from 20<sup>th</sup> January to 2<sup>nd</sup> February 2020.

**20.006. Planning Matters:-** members of the public were invited to speak on the applications notified to the Parish Council.

i) **The following applications were considered for comment;**

a) **W/19/02703/HP 32 The Ridgeway, New End, Astwood Bank, B96 6LT**

**Proposal:** Demolition of existing conservatory and erection of detached garage and single storey extension  
**Consultation ends 9/01/20** – The Parish Council recommended APPROVAL

b) **W/19/02676/NMA Field adjacent to 45 The Ridgeway, New End, Astwood Bank**

*\* Cllr Bennett left the meeting during discussion*

**Proposal:** Application for non-material amendment following approval of **18/02276/PIP** and withdrawal of **19/01926/TDC5** The Parish Council resolved not to comment on this amendment.

*\* Cllr Bennett returned to the meeting*

c) **W/19/02728/CU 14 Wood Lane, Astwood Bank, B96 6NW**

**Proposal:** Change of use of land for equestrian purposes and formation of a menage.

**Decision:** The Parish Council recommended APPROVAL.

ii) **Pending application updates:**

a) **W/19/01712/FUL Land rear of 40 Wood Lane, New End, Astwood Bank**

**Proposal:** Erection of 2 affordable bungalows.

*No updates*

iii) **Reports from Wychavon Planning:**

a) **W/19/02124/FUL Sandhills Farm, Edgioake Lane, Astwood Bank, Redditch, B96 6BG**

**Proposal:** Closure of existing access and construction of two new access points, and revised parking arrangements

**Decision:** APPROVED 10/12/19

b) **W/19/01713/FUL The Hollies, 7 Wood Lane, New End, Astwood Bank, B96 6NN**

**Proposal:** Application for provision of new vehicular access and access road

**Decision:** APPROVED 29/11/19

iv) **Planning enforcement matters from Wychavon Planning:**

**20.007. Progress Reports**

a) **County Cllr Anthony Hopkins:** Apologies, with report;

- *Signage* – The junction with Edgioake Lane and the Salt Way is being assessed following further incidents at weekend.
- *Flooding on Edgioake Lane* – Severn Trent are due to come to repair the leak at the top of the lane in January. But as yet no permits have been applied for.
- *Ditch clearance* – Cllr Hopkins passed on his thanks to Cllr Davis, and his team, for clearing the ditches on Edgioake Lane.

b) **District Councillor Steel:** Updates from Wychavon DC

c) **District Councillor David Wilkinson:** Apologies

d) **Chairman Cllr Pinfield:**

- *Gritter* – The new Parish Council gritter has now been collected and calibrated for use. Old gritter to be sold.

e) **The Clerk provided an update on the following:**

- *Inkberrow Charitable Trust* – A new bank account is to be set up for the Trust by the Trustees. Further updates in February.
- *Defibrillator* – Following checks of the defibrillator units it was reported that the unit at the Nevill is still damp, although the defibrillator itself appears to be in good working order. Update at February meeting.
- *Bus Shelter* – Prices to be researched for the February meeting.

f) **Parish Paths Warden:**

- The foot bridge at Cladswell Hall Farm cannot be accessed currently. Under investigation.
- The finger post at the bottom of Oak Tree Lane has been reported for replacement.

g) **Cookhill Village Hall:**

- *Volunteers* – The Village Hall Committee are looking to recruit volunteers who would be willing to help out with upcoming events or the day to day running of the hall.

h) **Lengthsman Scheme:** Work continues to side out the footpath from the Village Hall to the Nevill and to clear blocked drains and ditches. The swings have been moved at the Playing Fields and at the Village Hall.

i) **Playing Fields:** No update

j) **Affordable Housing – Ridgeway Meadows:** No update

k) **Cookhill Allotments:** See *Land Meeting Minutes* for detailed update.

**20.008. The Parish Council reviewed and approved the following policies & documents;**

- Asset Register
- Financial Regulations
- Code of Conduct – See *item 20.002* for approval
- Standing Orders

**20.009. Finance**

- 2020/21 Budget and Precept** – It was resolved to approve the budget for 2020-21 and set the Precept at **£24,685** which equates to a 0% increase on last years' budgeted Precept. Proposed by Cllr Davis, seconded by Cllr Churchill and agreed unanimously.
- The monthly statement and bank reconciliation for December 2019 showing the available funds, the income and expenditure comparison to the budget was approved. Cheques for payment were presented, approved and authorised for payment.

**20.010. To receive information and items for next agenda**

Councillors are requested to use this as an opportunity to report minor matters of information not included elsewhere on the Agenda and to raise items for future agendas. Councillors are respectfully reminded that this is not a time for debate or decision-making.

- Inkberrow Charitable Trust
- Bus shelters

**20.011. To confirm the date of the next Parish Council meeting**

- Parish Council Meeting** – Tuesday 11<sup>th</sup> February 2020 at 7.30pm

This meeting closed at 21:11

**Signed Chairman**

**Dated**