



**The Minutes of Cookhill Parish Council Meeting  
Held on Tuesday 10<sup>th</sup> January 2023  
SE Davis Meeting Room, Sandhills Farm, Edgioake Lane**

**Present:** Cllr R. Pinfield (Chairman), Cllr A. Sumner & Cllr P. Davis.

**In attendance:** Kate Brazier – Clerk

3 members of the Public

The Chairman asked the members of the public if there were any items that they were concerned with on the agenda and if they wished to comment before the meeting officially opened. He asked if anyone wished to record the meeting and to make it known to the clerk if they were intending to do so. He commented that the Parish Council will be recording the meeting. This will be kept for a period of up to 3 months.

**23.001. Apologies received and accepted from:** Cllr V Gupta, Cllr T. Bennett, Cllr Churchill, County Cllr Laura Gretton, District Cllr D Wilkinson & Cllr A Steel & Mr Tony Mitchell

**23.002. Declarations of interest**

- a) Register of Interests. Councillors were reminded of the need to update their Register of Interests.
- b) Disclosable Pecuniary Interests
- c) Other Disclosable Interests
- d) Written requests for the Council to grant dispensation (S33 of the Localism Act 2011)

**23.003. Minutes:** The Minutes from the last meeting of the Parish Council, held on **Tuesday 13<sup>th</sup> December 2022**, were approved as a correct record by the Council, and signed by the Chairman.  
Proposed by Cllr Sumner & seconded by Cllr Pinfield.

**23.004. Police and Neighbourhood Watch Reports**

- **Police Report** – Parish Council updated Community Charter sent to the Safer Neighbourhoods Team, as requested. The local Rural & Business Crime Officer from the Safer Neighbourhoods Team has been invited to attend a future PC meeting. Mr Mick Simpson has agreed to attend the next meeting on 14<sup>th</sup> February to give a short presentation. Cllr Bennett has been in touch with the Deputy Police and Crime Commissioner, who will contact the clerk to organise attending a PC meeting.
- **Neighbourhood Watch** – Cllr Bennett continues to forward 'Our News' and information concerning current scams.
- **Community Speed Watch** – The CSW Team will go out as soon as the weather improves.

**23.005. Planning Matters:-** members of the public were invited to speak on the applications notified to the Parish Council.

**i) The following applications were considered for comment;**

**a) W/22/02594/HP The Cowshed, Linsey Farm, Cladswell Lane, Cookhill, B49 5LA**

**Proposed:** Two storey extension

*Consultation ended 4<sup>th</sup> January, the Parish Council recommended REFUSAL, with comments.*

**b) W/22/02514/HP Dale View, 9 Oak Tree Lane, Cookhill, Alcester, B49 5LH**

**Proposed:** Extension to existing bungalow to remodel the living accommodation to the rear and convert the garage to a master bedroom ensuite; works to include render and cladding detailing to front and rear elevations.

**Decision:** The Parish Council recommended the application be APPROVED, with comments.

**c) W/22/02629/HP Ipsley, Salt Way, New End, Astwood Bank, Redditch, B96 6NE**

**Proposed:** First floor side extension, loft conversion and extension and revisions to ground floor layout.

**Decision:** The Parish Council recommended that the application be APPROVED.

**ii) Pending application updates:**

**a) W/20/01350/FUL & W/19/01712/FUL Land Rear of 40 Wood Lane, New End, Astwood Bank**

**Proposed:** Erection of 2 & 5 affordable bungalows (rural exception site)

**Status:** Pending decision

**b) W/22/02283/TDC5 Caravan at 47 The Ridgeway, New End, Astwood Bank, B96 6LS**

**Proposed:** Application for technical details (part 2) following approval of Permission in Principle Ref 18/02276/PIP for a rural exception development consisting of the erection of 3 no. discount market self-build dwellings (resubmission of application 19/01926/TDS5) - (Variation of Conditions 2, 3, 4, 6, 8, 9, 10,11,13, 14, 15, 17, 18, 19 & 21 of 20/00670/TDC5)

**Status:** Pending decision

**ii) Wychavon Planning Authority decisions:**

**a) W/22/01148/HP & W/22/01842/LB Tudor Thatch, Brandheath Lane, New End, Astwood Bank, Redditch, B96 6NG**

**Proposed:** Demolition of existing wooden outbuildings. Single storey extension to rear.

**Status:** Approved

**b) W/22/02093/FUL Mearse Croft, Mearse Lane, Inkberrow, Redditch, B96 6LN**

**Proposed:** Construction of a permanent agricultural workers' dwelling

**Status:** Approved 05/01/23

It was agreed that Pending planning applications and Authority decisions would be moved to the Clerk's Report, to be updated regularly.

**23.006. Progress Reports**

- a) **County Cllr Laura Gretton:** Apologies. Cllr Gretton has agreed to chase the funding for the VAS replacement and the fruit trees, and will report back to the clerk.
- b) **District Councillor Steel:** Apologies
- c) **District Councillor David Wilkinson:** Apologies, report received.
  - *Waste* – Right waste, right place. A new online tool is available to help residents know what to do with their waste. Visit [www.wychavon.gov.uk/recycling-search](http://www.wychavon.gov.uk/recycling-search) for more information.
  - *Changes to Adult Social Care Services* – On 30<sup>th</sup> January 2023 the Worcestershire Adults Portal will become the only channel for professionals to raise referrals into Adult Social Care. All new referrals must be submitted via the Portal. Visit [www.worcestershire.gov.uk/worcestershireadultsportal](http://www.worcestershire.gov.uk/worcestershireadultsportal) for more information.
- d) **The Clerk provided an update on the following:** No new updates
- e) **Parish Paths Warden:**
  - Stiles assessed from Cladswell to Oak Tree Lane, as requested. One has been earmarked for a new post and the other will be monitored.
- f) **Cookhill Village Hall:**
  - *Clubs* – Lots of regular clubs are closing due to lack of membership.
- g) **Lengthsman Scheme:** The Lengthsman has cleared ditches and reported blocked gullies for clearing around the Parish.
- h) **Playing Fields:** Monitored regularly
- i) **Affordable Housing – Ridgeway Meadows:** No updates
- j) **Cookhill Allotments / Parish Land:**
  - There are currently no vacant plots
  - Tenants have been asked to take advantage of any dry spells to prepare their plots for the new growing season.
  - The Tenancy Agreement has been amended to ensure that no new trees or hedges are planted without permission.
- k) **Platinum Meadows:** New bench installed, Trees to be planted on the 28<sup>th</sup> January.

**23.007.** The Parish Council reviewed and approved the following;

- Financial Regulations
- Standing Orders
- Risk Assessment
- Asset Register

**23.008. Local Elections 2023** – To be added to the February Agenda

**23.009. Finance**

- a) The monthly statement and bank reconciliation for December 2022 showing the available funds, the income and expenditure comparison to the budget was approved.  
Bank Transfers / Direct Debits were presented, approved and authorised for payment.
- b) The Parish Council resolved to approve the Budget and set the Precept for the 2023/24 financial year. This will result in a Band D charge of £42.49. Proposed by Cllr Pinfield and seconded by Cllr Sumner, all in favour.
- c) It was resolved to allow the Allotment Association to arrange for remedial work to be carried out to some overgrown trees and hedges at the site. Two quotes have been sought for the work.

**23.010. To receive information and items for next agenda**

Councillors are requested to use this as an opportunity to report minor matters of information not included elsewhere on the Agenda and to raise items for future agendas. Councillors are respectfully reminded that this is not a time for debate or decision-making.

- Local Elections 2023
- Dog Waste in the Parish

**23.010. To confirm the date of the next Parish Council meetings**

- a. **Parish Council Meeting** – Tuesday 14<sup>th</sup> February 2023

This meeting closed at 21:15

Signed Chairman

Dated