



**The Minutes of Cookhill Parish Council Meeting
Held on Tuesday 14th February 2023
SE Davis Meeting Room, Sandhills Farm, Edgioake Lane**

Present: Cllr R. Pinfield (Chairman), Cllr V. Gupta, Cllr M. Churchill & Cllr T. Bennett

In attendance: Kate Brazier – Clerk

Mr T. Mitchell – Parish Paths Warden

Mr Mick Simpson, Rural & Business Crime Officer, West Mercia Police
5 members of the Public

The Chairman asked the members of the public if there were any items that they were concerned with on the agenda and if they wished to comment before the meeting officially opened. He asked if anyone wished to record the meeting and to make it known to the clerk if they were intending to do so. He commented that the Parish Council will be recording the meeting. This will be kept for a period of up to 3 months.

23.011. Apologies received and accepted from: Cllr A Sumner, Cllr P Davis, District Cllr D Wilkinson & Cllr A Steel.

23.012. Declarations of interest

- a) Register of Interests. Councillors were reminded of the need to update their Register of Interests.
- b) Disclosable Pecuniary Interests
- c) Other Disclosable Interests
- d) Written requests for the Council to grant dispensation (S33 of the Localism Act 2011)

23.013. Minutes: The Minutes from the last meeting of the Parish Council, held on **Tuesday 10th January 2023**, were approved as a correct record by the Council, and signed by the Chairman.
Proposed by Cllr Pinfield.

23.014. Presentation from Mick Simpson, Rural & Business Crime Officer, West Mercia Police.

The Parish Council welcomed Mr Mick Simpson to the meeting.

- **Property Protection** – Many parishes are opting to mark property / vehicles with Smart Water. This can be part funded by the PCC.
- **Shed Protection** – A good padlock with flush head screws and an alarm are very effective deterrents.
- **CCTV** – Members of the public using CCTV should be registered with the Data Protection Commissioner.
- **Parish Matters** – To sign up to the Parish Matters publication please contact the Parish Clerk.

23.015. Police and Neighbourhood Watch Reports

- **Police Report** – Updates are received from Cllr Bennett. There is a regular face to face surgery in Droitwich library.
- **Neighbourhood Watch** – Cllr Bennett continues to forward 'Our News' and information concerning current scams. New Neighbourhood Watch stickers have been produced for parishioners to put on the inside of their windows.
- **Community Speed Watch** – Due to a change of Community Speed Watch Coordinator for our region there will be a delay in processing any information sent. The group have been advised to hold off sending anything until the new coordinator is in post, and trained.

23.016. Planning Matters:- members of the public were invited to speak on the applications notified to the Parish Council.

i) The following applications were considered for comment;

a) W/22/02504/HP Windgather, 27 Wood Lane, New End, Astwood Bank, Redditch, B96 6NN

Proposed: Proposed loft conversion including dormer windows, rooflights and window changes to front and rear.

Consultation ended prior to the meeting, the Parish Council recommended the application be APPROVED with comments.

Decision: Approved 14/02/2023

b) W/22/02283/TDC5 Caravan At 47 The Ridgeway New End Astwood Bank Redditch B96 6LS

Proposed: Variation of Conditions 2, 3, 4, 6, 8, 9, 10, 11, 13, 14, 15, 17, 18, 19 & 21 of Technical Details (Part 2 Consent) 20/00670/TDC5 following approval of Permission in Principle Ref 18/02276/PIP for a rural exception development consisting of the erection of 3 no. discount market self-build dwellings (resubmission of application 19/01926/TDS5)

Consultation ended prior to the meeting, the Parish Council declined to make a recommendation at this stage.

c) W/23/00080/HP Amberley, Salt Way, New End, Astwood Bank, Redditch, B96 6NE

Proposed: First floor side extension and two-storey rear extension plus new porch

Consultation ended prior to the meeting, the Parish Council recommended the application be APPROVED.

d) W/23/00179/HP Tanglewood, 114 The Ridgeway, New End, Astwood Bank, Redditch, B96 6NA

Proposed: Single storey rear extension, infilling of existing open-fronted porch, dormer extension, new open-front porch, PV installation, and other minor alterations/improvements

Decision: The Parish Council recommended that the application be APPROVED.

e) W/23/00102/HP 62 Evesham Road, Cookhill, Alcester, B49 5LL

Proposed: Two-storey rear extension & internal alterations

Decision: The Parish Council recommended that the application be APPROVED.

ii) Wychavon Planning Authority decisions:

a) W/22/02090/HP 36 Wood Lane, New End, Astwood Bank, Redditch, B96 6NW

Proposed: Proposed rear and loft extensions

Decision: Approved 13/01/2023

b) W/22/02429/FUL 7 The Hollies, Annexe At, Wood Lane, New End, Astwood Bank, Worcestershire, B96 6NN

Proposed: Change of Use of existing Annex to independent dwelling (Revised Application to 22/01394/FUL)

Decision: Refused 27/01/2023

c) W/22/02514/HP Dale View, 9 Oak Tree Lane, Cookhill, Alcester, B49 5LH

Proposed: Extension to existing bungalow to remodel the living accommodation to the rear and convert the garage to a master bedroom ensuite; works to include render and cladding detailing to front and rear elevations.

Decision: Approved 31/01/2023

d) **W/22/02629/HP Ipsley, Salt Way, New End, Astwood Bank, Redditch, B96 6NE**

Proposed: First floor side extension, loft conversion and extension and revisions to ground floor layout.

Decision: Approved 31/01/2023

e) **W/22/02396/FUL Ridgeway Nurseries, Evesham Road, Cookhill, Alcester, B49 5JR**

Proposed: Demolition of existing garden centre buildings and erection of 4 dwellings as approved under planning reference 21/01369/FUL - variation of condition 2.

Decision: Approved 03/02/2023

f) **W/22/01209/HP Haversham Cottage, 73 The Ridgeway, New End, Astwood Bank, B96 6NP**

Proposed: Two storey extension to side and rear. Single story extension to rear.

Decision: Approved 10/02/2023

23.017. Progress Reports

a) **County Cllr Laura Gretton:** No report received.

b) **District Councillor Steel:** Apologies

c) **District Councillor David Wilkinson:** Report received.

- **Elections** – From May this year the Government will require people to show photo ID when voting. Most voters will use their passport or photo card driving licence. A full list of acceptable forms of ID can be found on www.wychavon.gov.uk/elections.
- **Standing for Election** - If you, or someone you know would like to find out more about standing for the upcoming Local Elections on Thursday 4 May 2023, the Elections team will be holding two sessions in late February. The sessions will be held in the Council Chamber, Civic Centre, Pershore on • Tuesday 21 February, 5pm to 7pm • Thursday 23 February, 5pm to 7pm. To register your interest in attending, please email elections@wychavon.gov.uk
- **Census 2021**- The Office of National Statistics (ONS) released several new datasets from the 2021 Census in January. Topics included housing, education, religion, health and gender identity. Learn more by visiting the Wychavon website.

d) **The Clerk provided an update on the following:**

- **Dog Waste** – It was reported that a resident had collected over 12 bags of dog waste that had been left on footpaths around the parish and not put in the dog waste / general waste bins positioned around the parish. Dog walkers are reminded that any bin will do to dispose of dog waste. A new bin has been requested.
- **Parking** – Parking on the pavement in Lower Cladswell Lane has been reported by a resident and will be monitored.

e) **Parish Paths Warden:** Post on Chamberlain to be replaced shortly. Waymarkers are being monitored.

f) **Cookhill Village Hall:** No update

g) **Lengthsman Scheme:** The Lengthsman has moved the goal posts at the Playing Fields and cleared leaves from the bus stop. It was advised that he will not clear the grass.

h) **Playing Fields:** Monitored regularly. Well used.

i) **Affordable Housing – Ridgeway Meadows:** No updates, see Finance for lease variation request.

j) **Cookhill Allotments / Parish Land:** Report from Mr David Claydon, Cookhill Allotment Association Chairman

- An additional plot to be created by reducing the size of the grass track. It will be a small plot but a good starter for a new tenant. This plot will be numbered 10a.
- The work to remove excessive trees and hedges has now been completed improving the amount of ground on several plots that can now be used for the cultivation of crops.
- Tenants will be reminded of the need to comply with their tenancy agreements by keeping their plots in good condition and properly cultivated. Tenants will also be reminded about water usage.
- The site has recovered from the freezing temperatures and heavy rain and the ground has dried out well, aided by the new drainage pipework installed over for past two years.

k) **Platinum Meadows:**

- 150 more trees were planted at Platinum Meadows on Saturday 11th February.
- The Parish Council wished to officially thank David Claydon, Derek Walker, John Hughes, Karen Arnold & PC Chairman, Cllr Bob Pinfield for their help at the site.
- Deed of Dedication, protecting the meadow in perpetuity, has now been registered with the Land Registry.

23.018. Internal Audit Terms of Reference – The Council reviewed the Internal Audit Terms of Reference, as recommended by CALC. They resolved to adopt them and they will be reviewed in two years, or sooner should legislation dictate. To be put on the PC website.

23.019. Local Elections 2023 – The clerk & Chairman took part in Elections training on 8th February. Nomination forms will be available to be completed online shortly. The deadline for nominations is 4th April.

23.020 King's Coronation – It was confirmed that beacons will not be lit for the Coronation on the 6th May. It was resolved to investigate commemorative mugs for anyone expressing an interest within the parish.

23.021. Finance

a) The monthly statement and bank reconciliation for January 2023 showing the available funds, the income and expenditure comparison to the budget was approved.

Bank Transfers / Direct Debits were presented, approved and authorised for payment.

b) **Ridgeway Meadows** – Variation to the lease for 4 Ridgeway Meadows. It was resolved that Harrison Clark Rickerbys be instructed to take on this matter and deal directly with Rooftop Housing's solicitors, as the matter is a complicated one. HCR have advised that it is customary for Rooftop to pay any fees involved. This was agreed unanimously.

23.022. To receive information and items for next agenda

Councillors are requested to use this as an opportunity to report minor matters of information not included elsewhere on the Agenda and to raise items for future agendas. Councillors are respectfully reminded that this is not a time for debate or decision-making.

- King's Coronation
- Local Elections

23.023. To confirm the date of the next Parish Council meetings

a. **Parish Council Meeting** – Tuesday 14th March 2023

This meeting closed at 20:30

Signed Chairman

Dated

23-004